BEVILL STATE COMMUNITY COLLEGE

Nursing Student Handbook

2026-2027

Fall 2026

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Introduction

On behalf of the faculty, staff, and nursing administration, welcome to Bevill State Community College's Nursing Program. We are all delighted to have you join us to complete your college education experience.

The student handbook supports the policies of Bevill State Community College (BSCC) as stated in the college catalog with additional information for policies specific of Bevill State Community College's Nursing Department. Nursing students are obligated to follow the policies of the handbook as well as published in the BSCC catalog.

Nursing students are responsible for reading and adhering to the policies in this handbook. This handbook is applicable to each nursing course throughout the curriculum. Any concerns that a student may have with the handbook may be addressed with the nursing faculty or nursing administration. Any revisions or addendums to the handbook will be publicized for students and become effective at the time of posting. We warmly welcome you to our program.

Regulatory Agency:

The Associate Degree Nursing Program is approved by the Alabama Board of Nursing.

Mailing Address:	Physical Address:
Alabama Board of Nursing	RSA Plaza Suite 250
PO Box 303900	770 Washington Ave
Montgomery, AL 36130-3900	Montgomery, AL 36130-3900
Email: www.abn.alabama.gov	Phone number: 9334) 293-5200

Accreditation:

The Associate Degree Nursing Program and Practical Program at Bevill State Community College are accredited by the:

Accreditation Commission for Education in Nursing (ACEN)

3390 Peachtree Road NE Suite 1400

Atlanta, GA 30326

www.acenursing.org

T: (404) 975-5000

ALABAMA COMMUNITY COLLEGE SYSTEM
NURSING PROGRAM MISSION/PHILOSPHY
CONCEPT BASED CURRICULUM

Mission - The mission of the nursing programs of the Alabama Community College System is to prepare graduates to practice safe, competent, Client-centered care in an increasingly complex and rapidly changing health care system. We seek to provide full and equal access to opportunities for educational success to meet the community needs.

Philosophy - We believe that nursing is a dynamic profession, blending science with the use of evidence based practice and clinical reasoning and the art of caring and compassion to provide quality, Client-centered cared.

We believe learning is an interactive process in which faculty and students share responsibility to meet program outcomes. We believe in using educational methods that are current and supportive of students in the teaching and learning environment, with the presentation of information from simple to complex.

Nursing is guided by standards of practice and standards of professional performance. Standards reflect the values and priorities of the nursing profession. Therefore, we have integrated competencies from the Quality and Safety Education for Nurses (QSEN) and National League of Nursing (NLN) into our philosophy as part of our core values.

Competencies – NLN competencies for nursing are central to the conceptual framework. The related QSEN competencies for graduate nurses define the knowledge, skills and attitudes that the graduate nurse should possess to continuously improve the quality and safety of the healthcare systems within which they work. (QSEN)

Human Flourishing- Advocate for clients and families in ways that promote their self-determination, integrity, and ongoing growth as human beings. (NLN def)

> **Client-Centered Care** – Recognize the client or designee as the source of control and full partner in providing compassionate and coordinated care based on respect for client's preferences, values, and needs. (QSEN def)

Nursing Judgment- Make judgments in practice, substantiated with evidence, that integrate nursing science in the provision of safe, quality care and that promote the health of Client within the family and community context. (NLN def)

> **Safety** – Minimizes risk of harm to Clients and providers through both system effectiveness and individual performance. (QSEN def)
>
> **Informatics** – Use information and technology to communicate, manage knowledge, mitigate error, and support decision making. (QSEN def)

Professional Identity- Implement one's role as a nurse in ways that reflect integrity, responsibility, ethical practices, and an evolving identity as a nurse committed to evidence-based practice, caring, advocacy, and safe, quality care for diverse Clients within a family and community context. (NLN def)

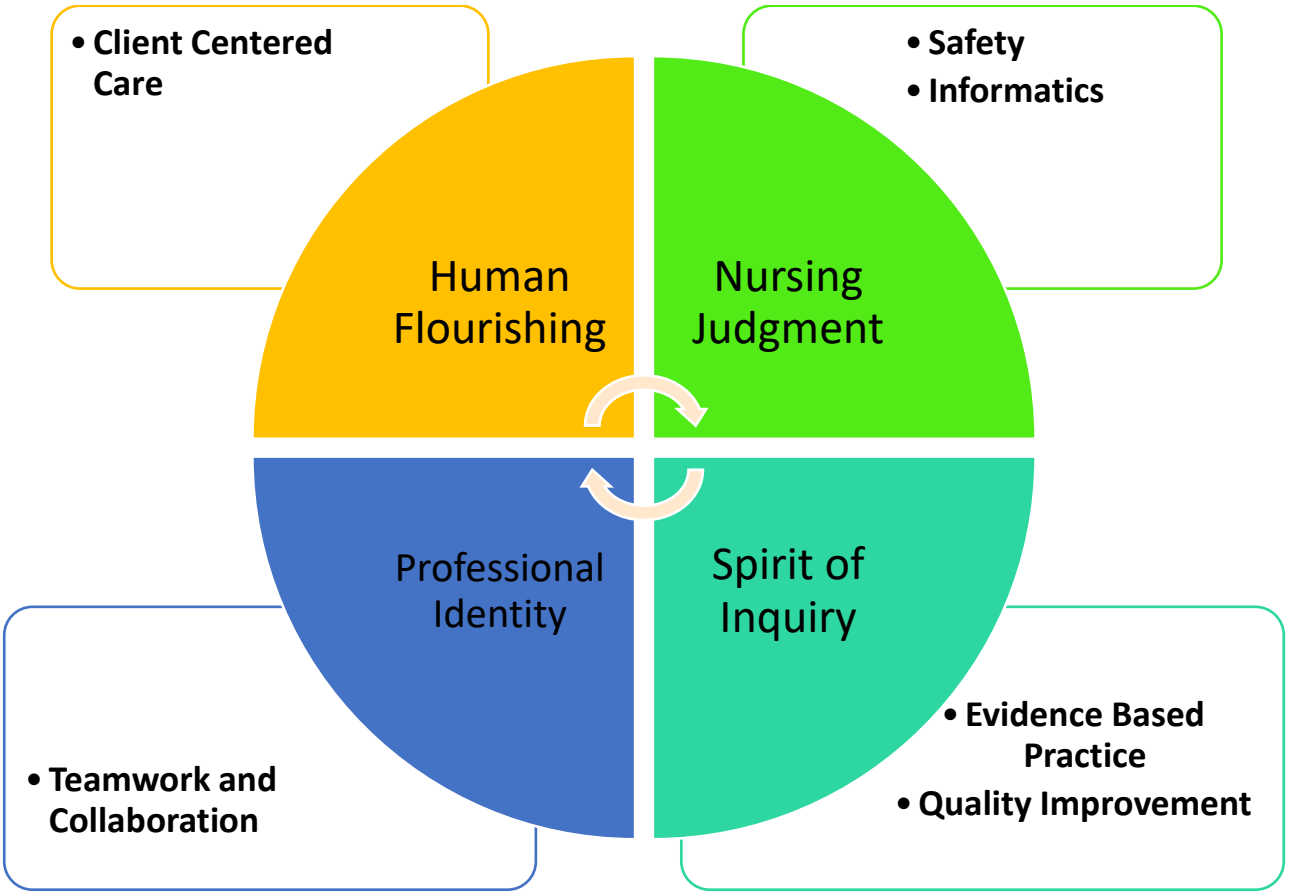
Teamwork and Collaboration – Interprofessional team, fostering open communication, mutual respect, & shared decision making to achieve quality Client care. (QSEN def)

Spirit of Inquiry- Examine the evidence that underlies clinical nursing practice to challenge the status quo, questions underlying assumptions, and offer new insights to improve the quality of care for Clients, families, and communities. (NLN def)

Evidence-based practice – Integrate best current evidence with clinical expertise and Client/family preferences and values for delivery of optimal health care. (QSEN def)

Quality Improvement – Use data to monitor the outcomes of care processes and use improvement methods to design and test changes to continuously improve the quality and safety of health care systems. (QSEN def)

Conceptual Framework



The conceptual framework derived from the philosophy forms a basis for the organization and structure of the nursing curriculum. This framework serves as a guide for nursing instruction in the attainment of student learning outcomes.

The framework consists of concepts that encompass the qualities of a successful graduate nurse. NLN competencies were chosen because they specifically define the competencies of the graduate Associate Degree Nurse. QSEN competencies reflect current contemporary practice. Concepts interlace NLN and QSEN competencies to achieve the goal of providing graduate nurses with the tools needed to provide holistic care to in an ever changing health care delivery system. Each competency includes knowledge, skills and attitudes to serve as a basis for consistent performance expectations across academic and practice settings.

BEVILL STATE COMMUNITY COLLEGE
CONCEPT BASED CURRICULUM

Practical Nursing End-of-Program Student Learning Outcomes/Graduate Competencies

Human Flourishing
Promote the human dignity, integrity, self-determination, and personal growth of diverse patients, their families, and oneself to provide individualized, culturally appropriate, relationship-centered nursing care. (NLN, 2014).

Nursing Judgement
Make judgements in practice, substantiated with evidence, that integrate nursing science in the provision of safe, quality care for diverse patients and their families in collaboration with the health care team (NLN, 2014).

Professional Identity
Demonstrate awareness of good practice, boundaries of practice, and professional identity formation including knowledge and attitudes derived from self-understanding and empathy, ethical questions and choices that are gleaned from a situation, awareness of client needs, and other contextual knowing (NLN, 2014).

Spirit of Inquiry
By collaborating with health care team members, utilize evidence, tradition, and client preferences in predictable client care situations to promote optimal health status (NLN, 2014).

Patient-Centered Care
Advocate for the patient and family in the provision of compassion and coordinated care to support the health, safety, and well-being of clients and families. (QSEN 2012).

Informatics
Incorporate information and technology within own scope of practice to support safe processes of care.

Safety
Demonstrate the effective use of strategies to reduce risk of harm to self or others.

Teamwork and Collaboration
Function competently within own scope of practice as a member of the health care team.

Quality Improvement
Utilize various sources of information to review outcomes of care identifying potential areas for improvement of the quality and safety of care.

Evidence-Based Practice
Implement evidence-based practice in the provision of individualized health care.

BEVILL STATE COMMUNITY COLLEGE
CONCEPT BASED CURRICULUM

Associate Degree Nursing End-of-Program Student Learning Outcomes/Graduate Competencies

Human Flourishing
Advocate for clients and families in ways that promote their self-determination, integrity and ongoing growth as human beings (NLN, 2010).

Nursing Judgement
Make judgements in practice, substantiated with evidence, that integrate nursing science in the provision of safe, quality care and promote the health of clients within a family and community context. (NLN,2010).

Professional Identity
Implements one's role as a nurse in ways that reflect integrity, responsibility, ethical practices, an evolving identity as a nurse committed to evidence-based practice, caring, advocacy, and safe, quality care for diverse clients withing a family and community context (NLN, 2010).

Spirit of Inquiry
Examine the evidence that underlies clinical nursing practice to challenge the status quo, question underlying assumptions, and offer new insights to improve the quality of care for clients, families, and communities (NLN, 2010).

Patient-Centered Care
Recognize the patient or designee as the source of control and full partner in providing compassionate and coordinated care based on respect for the clients' preferences, values, and needs. (QSEN, 2012).

Informatics
Use information and technology to communicate, manage knowledge, mitigate error, and support decision making (QSEN, 2012).

Safety
Minimize risk of harm to clients and providers through both system effectiveness and individual performance (QSEN, 2012).

Teamwork and Collaboration
Function effectively within nursing and inter-professional teams, fostering open communication, mutual respect, and shared decision-making to achieve quality client care (QSEN, 2012).

Quality Improvement
Use data to monitor the outcomes of care processes and use improvement methods to design and test changes to continuously improve the quality and safety of health care systems (QSEN, 2012).

Evidence-Based Practice
Integrate best evidence-based practice with clinical expertise, Client/family preferences, and values for delivery of optimal health care (QSEN, 2012).

ALABAMA COMMUNITY COLLEGE SYSTEM

NURSING PROGRAM OUTCOMES

1. End-of-Program Student Learning Outcomes
   Both the PN and ADN have End-of-Program student learning outcomes for each level of completion. The End-of-Program Student Learning Outcomes are evaluated by the nursing department biannually, even in even years and odd in odd years, and are based on NLN and QSEN competencies.

2. Program Completion
   Program completion rates are calculated for students that complete the program on-time which begins with the first day of the first nursing course and ends with course completion for required certificate, diploma, or degree (ACEN definition).

   PN Program begins in NUR 112
   ADN Program begins in NUR 209 for mobility students or NUR 211 for traditional students

3. Performance on Licensure Exam
   Licensure is calculated by the ABN (Alabama Board of Nursing) and the Nursing Program. The Nursing program calculates the Licensure exam rate based on first-time test takers.
   The most recent annual licensure examination pass rate will be at least 80% for all first-time test-takers during the same 12-month period.

4. Job Placement
   Each program will determine the job placement rate based on the program's demographics. Job Placement is defined as the Percentage of graduates employed in a position for which a nursing program prepared them.

BEVILL STATE COMMUNITY COLLEGE
NURSING PROGRAM POLICIES

COMMUNICATION:

The faculty is interested in students; however, formal lines of communication are important. Therefore, when it becomes necessary to discuss a concern, the following channels of communication are:

APPROPRIATE FACULTY MEMBER
If problem is not resolved at this level, then make an appointment with the,

COURSE COORDINATOR.
If problem is not resolved at this level, then make an appointment with the,

CAMPUS NURSING DIVISION CHAIR
If problem is not resolved at this level, then make an appointment with the,

NURSING PROGRAM COORDINATOR - Dr. Kimberly Eddy
If problem is not resolved at this level, then make an appointment with the,

ASSOCIATE DEAN OF HEALTH SCIENCES - Dr. Kristen McCay
If problem is not resolved at this level, then make an appointment with the,

Dean of Instruction: Dean Shawn McDaniel

Student Formal Academic Grievance Policy:

https://catalog.bscc.edu/general-information/due-process-for-student-academicinstructional-grievance-cases

AMERICANS DISABILITIES ACT ACCOMMODATIONS (ADA):

The campus ADA Coordinator is available to assist with accommodation strategies upon request. The ADA Coordinator may be reached through the Office of Student Services on any campus. The College seeks to comply fully with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. It is the policy of the College that a good faith effort shall be made to meet the accommodation requests of persons with disabilities. Persons requesting accommodation may contact the campus Disability Services Coordinator. The 504/ADA accommodations request process for persons with disabilities is available in the College Catalog under Disability Services/ADA Accommodations.

NONDISCRIMINATION POLICY:

It is the policy of the Alabama Community College System, its Board of Trustees, and Bevill State Community College, a postsecondary institution under its control, that no person shall be discriminated against on the basis of any impermissible criterion or characteristic, including, but not limited to, race, color, disability, sex, religion, creed, national origin, or age, or any other protected class as defined by

state and federal law. For more information, please visit the Nondiscrimination Policy Compliance Assurance in the BSCC College Catalog.

Classroom/ Clinical Policies and Procedures

POLICY FOR WEATHER, FIRE, TORNADO, OR OTHER NATURAL DISASTERS:

Procedures have been formulated for safety of the student in case of inclement weather, fire, tornado, or other natural disaster. The fire and tornado procedures are posted in each classroom. Students are responsible for knowing these procedures.

CLASSROOM SAFETY AND SECURITY STATEMENT:

All students are expected to be familiar with emergency evacuation procedures, emergency medical procedures, and potential classroom hazards. The instructor will review these procedures at the beginning of the semester, either orally or in writing. Please ask for clarification if your instructor fails to adequately review these procedures.

CANVAS

Bevill State Community College uses Canvas as their Learning Management System (LMS) student's will need access to canvas via an electronic device such as cellphone, computer, tablet, laptop, etc., The LMS is used to post classroom work, grades and used as the means for communication between the faculty and student regarding class, clinical, and simulation activities.
https://www.bscc.edu/students/current-students/canvas-assistance

ELECTRONIC DEVICES

NO telecommunication devices (cellphones, smart watches, tablets, wireless earbuds, etc.) will be allowed in the clinical area. In case of emergency, the course coordinator or designee may be notified & message delivered to the student.

Instructors and staff may limit student use of electronic devices such as cell phones, cameras, laptop computers, tablets, wireless earbuds, smart watches, etc., where such devices might interfere with the normal activity of the College. Students may use electronic devices to record class lectures with the permission of the instructor. No recording or use of electronic devices of any type (audio, visual, written, etc.,) is allowed during exams or exam reviews.

Appropriate professional student and faculty boundaries require the use of College email, Canvas and/or College phone numbers to contact nursing faculty. College nursing faculty will respond to email and/or phone calls during College business hours.

WRITTEN WORK:

All written work must be spelled correctly, be legible, & written with correct grammar. This includes clinical care plans/clinical data collection tool, which will be evaluated on the clinical evaluation tool.

Unacceptable papers will be returned to the student to be corrected, and the grade will be lowered 10% of possible points for the specified paper. Any corrected paper which remains unacceptable will be assigned a grade of "F".

All papers are due on the assigned date/time. It is the student's responsibility to submit the paper as directed by the nursing faculty to receive credit for the written work. All late papers will be penalized 10% for each day, or part thereof, that it is late. A "0" will be given in the professionalism area of the clinical evaluation tool for late clinical paperwork.

CLASSWORK:

Each student is responsible for all content and objectives listed in the syllabus/POI's or covered in class, including audiovisual assignments and handouts.

VISITORS AND GUESTS:

All visitors to the classroom must have permission of the instructor. To provide a learning environment and respect the rights of all learners, children are not permitted in the classrooms.

CLASSROOM ATTENDANCE:

Attendance is required for all classes in which the student is registered. If a student misses more than the allotted class time per week, the student may be unable to progress in the program.

1. **Tardy Policy**:

   - A student who is not in class and in their seat at the start of the lecture will be counted as **tardy**.
   - A student who leaves class with **less than 15 minutes remaining** in the lecture will be counted as **tardy**.

2. **Absence Policy**:

   - Accumulating **three times of tardiness** will count as **one absence**.
   - A student who arrives **more than 15 minutes late** or leaves class **more than 15 minutes early** will be marked as **absent** for the entire class period.

EXCESSIVE UNEXCUSED ABSENCES: If absences exceed the number of times the class meets per week the student will receive a course grade of "F."

EXCESSIVE "EXCUSED" ABSENCES: More than the allotted absences for each course must be evaluated by the nursing faculty to determine whether progression in the curriculum will be allowed. (Current BSCC Catalog and Course Syllabi/POI)

> EXCUSED ABSENCE: Illness/injury/death or other extenuating circumstances. A written note from healthcare provider is to be brought to appropriate faculty on day of return to class. Extenuating circumstances are evaluated on an individual basis.
>
> UNEXCUSED ABSENCES: Any absence other than those cited above.

EXAMS/QUIZZES:

A student with an **EXCUSED ABSENCE** will follow the testing policy as described below and from the course policies provided by the instructor for the course enrolled. The student is

responsible for submitting the excused absence validation to the appropriate instructor upon return to school from the absence. The absence will be counted as unexcused if validation is not submitted.

TESTING POLICY:

The testing policy for excused absences allows students who miss an examination to retake it upon their return to school. the retake will consist of a newly created exam that may include various formats such as multiple choice, fill-in-the-blank, short answer, discussion, and NextGen items. The instructor will schedule a time for the student to complete the retake, and the score will be recorded as the official score for the missed exam. To qualify for this policy, students must have their absence approved by the instructor prior to the examination to be missed and submit a written excuse on the first day they return to school.

a. Exams missed due to an unexcused absence and without prior arrangement with the instructor will receive a grade of "0".

b. Students will be given an opportunity to review each unit exam, as announced & conducted by instructor, if the student chooses **NOT** to review the exam at that time; he/she forfeits the same opportunity to do so after the next unit exam is administered. There will be no overall review of Unit exams at end of semester before the course's Final exam, nor will a review of any Final exam be made available to student/s.

c. If a student arrives late/tardy on any Unit Exam Day he/she may not be allowed to take the exam. If the student furnishes a valid excuse, the faculty will then decide if the student will be allowed to take the exam.

d. Final Exam: Tardiness of 15 minutes or greater to the Final Exam will result in a grade of "0" being given for exam grade. **FINAL EXAM MAKE-UP will only be allowed for a student with an EXCUSED extenuating circumstance approved through nursing administration.**

e. All assigned skills, if any, must be passed for a student to pass nursing course and progress to next nursing course. See laboratory skills sheets for the specific criteria to be measured**.**
An assignment completion date will be announced by each course leader in class or via CANVAS. Students accept responsibility for attending all classes and doing any work the instructor may prescribe.

GRADES:

a. Grades from each exam will be posted only on CANVAS. If student is not registered for the course or is not showing up on the course roll the grade will not be posted until this is corrected.

b. Grades will not be given out over the phone. Do not call the nursing office or the instructor for any Unit or Final exam grade.

Progression:

a. A grade of "C" (75%) or higher is required in every course of the nursing program to progress in the nursing curriculum.

b. To continue in the nursing program, the student must maintain a grade of "C" or better in all required general education courses as they are sequenced as well as, maintain a 2.0 cumulative GPA.

c. Complete the required program semester hours to qualify for graduation. An overall 2.0 GPA is required for graduation. Requirements for graduation are outlined in the college catalog.

d. **IF A STUDENT FAILS THE CLINICAL COMPONENT OF A COURSE, A GRADE OF "F" WILL BE RECORDED FOR THE COURSE GRADE AND NO READMISSION TO ANY NURSING OR OTHER HEALTH SCIENCE PROGRAM AT BSCC WILL BE ALLOWED**.

REINSTATEMENT TO NURSING PROGRAM

A Nursing Reinstatement Application is located on the college website, under Programs, Nursing. Reinstatement to BSCC nursing program is allowed ONE time. Students dismissed from the program for disciplinary reasons and/or unsafe Client care in the clinical area will NOT be allowed reinstatement to the nursing program.

The reinstatement application and letter of intent should be submitted in the online application. The Nursing Division Chair will receive all documents loaded into the application. Reinstatement is not guaranteed due to limitations in clinical and/or classroom space. Reinstatement is contingent upon a majority vote by the admissions committee.

The following policies apply to reinstatement requests:

a) All nursing program admission standards must be met at time of reinstatement.

b) Students must have a 2.0 cumulative Bevill State GPA to be considered for reinstatement

c) A minimum of 2.5 GPA is required on a 4.0 scale based on the required nursing academic core courses. The core college courses are English Composition 1, Intermediate College Algebra, Anatomy & Physiology I, Anatomy and Physiology II, Microbiology, Human Growth & Development, Speech and a Humanities Elective (Art or Music Appreciation, Philosophy, Ethics, Religion, or a foreign language)

d) American Heart Association BLS Healthcare Provider CPR, TB skin tests, Hepatitis B vaccination, Tdap, and Flu vaccination (September – March) must be updated and submitted with this application.

e) A student must request reinstatement within one year from the term of non-progression to be eligible for reinstatement.

f) Reinstatement to the BSCC Nursing Program will only be allowed ONE time.

g) Students dismissed from the program for disciplinary reasons and/or unsafe Client care in the clinical area will NOT be allowed reinstatement to the nursing program.

h) Completion of the reinstatement application does not in itself grant reinstatement to the Nursing Program. A student may be reinstated to the nursing program one time. Requests for reinstatement at another program location will be prioritized for students who previously attended that location. Priority is given to students requesting reinstatement based on the one-year expiration of reinstatement eligibility and clinical availability. Reinstatement is not guaranteed due to

limitations in clinical and/or classroom space. All information must be submitted by the appropriate deadline, or the application will be considered incomplete. It is recommended that applicants check with the Office of Student Services to confirm registration status and confirm all transcripts are on file and up to date.

i) All students that are accepted as a reinstatement into the program must submit an updated drug test and background screening at the time or reinstatement.

j) Students will also need an updated Physical and Essential function form signed and completed by a healthcare provider within 30 days prior to reinstatement deadline.

CLINICAL ATTENDANCE:

Attendance is required at all clinical and simulation experiences to meet the minimum number of clinical hours for licensure.

The clinical/simulation attendance policy for the clinical setting is as follows:

Clinical Tardy Policy:

- A student who is not in the **designated clinical area** at the start of the clinical session will be counted as **tardy**.
- A student who leaves **less than 15 minutes before the end** of the clinical day will be counted as **tardy**.
- If the student is tardy to clinical three times, this will count as a clinical absence.

Clinical Absence Policies:

1. **Attendance Requirement**:
    - Attendance is required at all **clinical** and **simulation experiences**. Any absence must be excused for a make-up clinical session.
    - If a student is unable to attend due to illness or other circumstances, they must notify the instructor **in advance**.
2. **Unexcused Absences:**
    - An **unexcused clinical absence** in any semester may lead to **failure of the course** and possible **dismissal** from the nursing program. There will be no make-up time for unexcused absences. Students will receive a grade of "0" for unexcused clinical absences.
3. **Excused Absences and Make-Up Clinical Time**:
    - To avoid a grade penalty of **0** for the entire clinical day, the absence must be **excused**.
    - **No more than one** clinical day per course can be missed, even if the absence is excused.

- **One clinical make-up day** is allowed at the end of the term for the entire course (all clinical rotations within the course), as scheduled by the course coordinator. If more than one day is missed, an **"I" (Incomplete)** grade may be given, provided the absences are excused. (See college catalog for grade of "I.")

4. **Notifying the Instructor**:
   - **Personal notification** of an absence must be made to the **clinical instructor** at least **30 minutes** before the start of the clinical experience. Failure to personally notify the instructor will result in a **0 average** for the entire clinical day.
5. **Late Arrivals**:
   - If extenuating circumstances cause the student to be **late**, they must inform the **clinical instructor** prior to the clinical time.
6. **Inclement Weather**:
   - In case of inclement weather affecting travel, students must contact the **clinical instructor** or course coordinator to check if clinicals are canceled.
   - Students should also inform the instructor of weather conditions in their geographic area and stay updated on cancellations via **radio, the college website, social media platforms, BearAlert**, or **TV broadcasts**.
7. **Late Arrivals or Early Departures**:
   - If a student arrives more than **15 minutes late** or leaves more than **15 minutes early** without notifying the instructor, they will be counted as **absent and receive 0s for the clinical day**.

CLINICAL PREPARATION:

a. The student must come to the clinical area prepared to give competent Client care. If a student comes to the clinical facility unprepared to give safe, competent Client care, the instructor will require the student to leave the clinical area and the student will receive "0's" in every clinical performance area for the day.

b. A "0" score will be given for any act or (failure to act) which jeopardizes the Client in any way.

c. **A STUDENT MAY BE DROPPED FROM THE PROGRAM AS A RESULT OF:**
   1. UNSAFE CLINICAL PERFORMANCE; and/or
   2. EVIDENCE OF DISHONESTY; and/or
   3. Non-negative DRUG SCREEN TEST or BACKGROUND CHECK

   (A GRADE OF "F" WILL BE RECORDED FOR THE COURSE GRADE)

d. Nursing faculty reserve the right at any time to require the withdrawal of any student whose conduct or clinical performance is regarded as unsatisfactory. In such situations, "F" will be entered on the student's transcript and will be computed as an "F" for both hours and quality points. Students receiving "F" for this reason will not be eligible for readmission into the nursing programs or any other Health Science program at BSCC.

e. The nursing faculty reserves the right to withdraw any student from the program if a clinical agency refuses to allow the student clinical experiences.

f. A calculation exam at 100% accuracy may be/will be required at the beginning of each new clinical semester of the curriculum.

CLINICAL SIMULATION LAB:

a. The student must come to the simulation lab prepared to participate in assigned simulation. If a student comes to the simulation lab unprepared to give safe, competent care, the instructor will require the student to leave the clinical area and the student will receive "0's" for clinical performance areas (Nursing Student Simulation Evaluation Tool and Nursing Student Clinical Evaluation Med-Surg form, Nursing Student Clinical Evaluation Maternal (OB) form).

b. Students who have mandatory simulation for their course will be awarded clinical hours. Each clinical simulation lab hour is equal to two clinical hours. The Alabama Board of Nursing allows for up to 50% of clinical time may be utilized as simulation. Students will be awarded hours in the course in which the simulation is assigned.

c. The simulated clinical experience is scored using the Nursing Student Simulation Evaluation Tool and the score is compiled with the course clinical evaluation tool.

PROFESSIONAL BEHAVIOR:

Professional behavior is expected of all students in the clinical areas and the classrooms. Students are expected to:

a. assume responsibility and accountability for their own behavior.

b. maintain client confidentiality (see confidentiality section).

c. adhere to the code of ethics for professional nurses.

d. function within the scope of practice as defined by the current Alabama Board of Nursing nurse practice act.

e. refrain from smoking, vaping, or using profanity while in school nursing uniform.

f. refrain from loud talking, smelling of cigarette smoke or vaping odor, or chewing gum in any health care facility.

g. refrain from sitting on desks, cabinets, or beds in clinical labs or agencies.

h. address faculty, staff, and clients in a professional manner.

i. no telecommunication devices will be allowed in the clinical agencies. In case of emergency, the course coordinator or designee may be notified, and a message delivered to the student.

CLINICAL DRESS CODE:

Bevill State nursing students are representatives of the nursing profession, the nursing program, and the college, therefore, adherence to the specified dress code requirements during clinical hours is **MANDATORY**. Failure to comply with clinical dress code will result in "0's" in the appropriate evaluative areas. If a clinical agency has stricter requirements than what is listed, we must follow that agencies policy while attending clinical at their setting.

a. Neatness and hygiene: **Required**

b. **The BSCC student nurse uniform is required and** should be clean & unwrinkled. The complete uniform should be worn anytime the student anticipates Client contact (ie. Client care, assignments, assessment, interviews). Exceptions to this code occur when the clinical setting mandates specific attire approved by the nursing faculty and facility.

Name Tag: Name, SN, BSCC. The name tag will also have a picture ID of the student which is issued by the OSS on the campus student is attending (**Required)**

Shoes Clean, non-permeable in solid colors of white, black, or gray and must have a back or strap on the back of the shoe (No clogs without a back); White socks without holes, should be worn with pants, and white hose should be worn with skirts/dresses. Logos may have small amount of coloring of white, black, gray, or navy around the logo.

Lab Coats: Only the official approved school lab coat with the appropriate school logo may be worn over the uniform while in the clinical area. Scrubs must be covered by a buttoned lab coat when worn outside a Surgical or Intrapartum area.

c. **Nursing Equipment Required:** Watch with sweep second hand, bandage scissors, stethoscope, and BP cuff, black pen, penlight, and nursing kit from College Bookstore.

d. **Hair:** Neatly styled, pulled-back, and off the collar/top of scrub top. Shaven or neatly trimmed beard or mustache. Human hair color only!! False eyelashes are prohibited. Hair must not cover eyes.

e. **Head coverings:** Head coverings are only permitted in clinical settings as part of the scrub uniform (e.g., surgical cap). All head coverings must comply with health and safety regulations by the clinical agency. If head coverings are to be worn for religious purposes, or required for health/safety reasons, student should seek guidance from the course coordinator or Division Chair prior to clinical rotations.

f. **Jewelry:** Only wedding bands without stone/s, watch, and **one** earring stud per ear is allowed. **No other visible body piercing jewelry/item is allowed.**

g. **Nails: Natural nails only-no polish allowed (this includes clear polish or gel).**

h. **Odors:** Perfume/after shave, vaping, cigarettes, etc.,

i. **Tattoos:** Students will always follow the assigned clinical agency's policy regarding coverage of tattoos. Tattoos that must be covered for clinical/simulation include slogans/graphics that refer to alcohol, drugs, or tobacco, displays of vulgar or suggestive writing, graphics which promote activities or products prohibited by the school code of conduct. Faculty and clinical supervisors have the authority to ask the student to cover tattoos at any given time. For example, if a faculty member, client, family, or member of the healthcare team complain about a tattoo, the nursing student will be required to cover it with a bandage or long sleeves.

j. **Undershirts**: If worn, should be white, gray, or black.

CLINICAL PAPERWORK/ PLANS OF CARE:

All papers are due on the assigned date/time. Failing to turn in assigned work at the specified time will result in "0" in area of Preparedness and Professionalism and other applicable areas on the clinical evaluation tool. (See Clinical Requirements)

CLINICAL EVALUATION:

The "Clinical Evaluation Tool" gives the criteria by which each student's clinical performance is evaluated. A numerical grade is given for clinical performance. Students are graded daily, and then an overall grade is given at mid-term and as a final evaluation on a numerical scale from "0-4" for the Practical Nursing Program and "0-5" for the Associate Degree Program. A numerical point mid-term and final average is graded. The final point average score for each course is listed on the clinical evaluation tool. The score to "PASS" each course as listed is required at the completion of clinicals according to the student's level of clinical progression within the curriculum. (See Clinical Evaluation Tool). If a failing clinical performance occurs, (Noted with an "F" on the evaluation tool), this is a result of the numerical point value not being sufficient to meet the clinical course requirement as outlined on the Clinical Evaluation Tool, and the student will receive a grade of "F" as a course grade. **A CLINICAL FAILURE FOR ANY REASON WILL RESULT IN "NO READMISSION" TO BEVILL STATE COMMUNITY COLLEGE NURSING PROGRAMS (PN & ADN) OR OTHER HEALTH SCIENCE PROGRAMS@ BSCC. IT IS THE STUDENT'S RESPONSIBILITY TO SEEK HELP AND GUIDANCE FROM THE CLINICAL INSTRUCTOR WHEN HELP IS NEEDED. IT IS ALSO THE STUDENT'S RESPONSIBILITY TO FOLLOW THROUGH AND CHANGE BEHAVIOR IN ACCORDANCE WITH FACULTY FEEDBACK.**

EQUIPMENT/MATERIALS:

Any books, equipment, materials, library books or fees, etc. which have been checked out or not paid by the student must be returned or paid prior to taking the final exam. An "I" will be given in the course until said item is finalized.

HEALTH REQUIREMENTS

CLINICAL REQUIREMENTS:

Prior to clinical experiences, the following items will need to be uploaded and verified in the nursing department's vendor for clinical requirements by the deadline designated by the division chair or nursing faculty:

1. Complete and clear Background Check.
2. Negative Drug Screen, negative dilute drug test will need to be resubmitted and the student is responsible for the drug screen retest.
3. Copy of current American Heart Association CPR Certification Card (BLS Provider), must maintain CPR certification the entirety of the program.
4. Physical examination form completed by a healthcare provider/DO/physician assistant/or CRNP.
5. A 2-step TB Skin test or QuantiFERON TB Gold blood test OR T-SPOT blood test is required for admission to nursing program. After 1 year a TB (PPD) skin test OR QuantiFERON-TB Gold blood test OR T-SPOT blood test is required. TB testing is required annually.
6. Documented evidence of 3 Hepatitis B Vaccination (Series of 3) **OR** titer indicating laboratory evidence of immunity.
7. Documented of 2 MMR Immunization vaccinations on or after the first birthday OR titer indicating laboratory evidence of immunity to ALL THREE components. If your titer is equivocal or negative, you must receive a booster vaccination.
8. Documented evidence of 1 Tdap vaccination within the last 10 years. Must be Tdap; other vaccinations (such as Td or DTap are NOT accepted).
9. Documented evidence of 2 Varicella vaccinations OR Titer indicating laboratory evidence of Immunity.
10. Flu vaccine- flu vaccine must be updated annually!
11. Covid Vaccination Status as required by certain facilities.
12. Verification of Health Insurance coverage.
13. Copy of Driver's License.
14. Essential functions formed signed and completed by a healthcare provider.
15. Any other requirements by the facility in which you plan to attend clinical.

Students who are readmitted to the program are required to resubmit a new completed health form and current CPR information online in order to be considered for readmission.

A student who has been **hospitalized or has any health problem**, must bring a statement from the physician/healthcare provider indicating his/her ability to continue in the nursing program.

If a student is **pregnant or becomes pregnant** during their time in the nursing program, the pregnancy must be reported to the clinical instructor immediately. A statement from the attending physician indicating ability to fully participate in both theory and clinical portions of the program is required to protect the

student as well as the health of the baby. Please understand that there are some limits to clinical rotation, such as radiology, surgery, and other areas which may be deemed unsafe during pregnancy.

NO HEALTH SERVICES ARE PROVIDED BY THE COLLEGE. It is required that students have their own health insurance coverage while enrolled in the nursing program. **The student is responsible for his/her own health care and may utilize health-providers of choice.** Students are responsible for all expenses incurred because of injury/health-related problem while in a clinical agency. Students are required to comply with agency policy related to immediate and follow-up treatment of an injury sustained while in a clinical agency. **(Critical Incident Reports [Agency and Nursing Program] must be completed as directed and submitted to the Course Coordinator upon return to school – Without Exception)**

THE NURSING FACULTY RESERVES THE RIGHT TO REQUIRE PROOF OF STUDENT'S MEDICAL RELEASE AND UPDATED ESSENTIAL FUNCTION FORM TO RESUME CLINCAL.

Students must maintain the ability to meet essential functions for nursing with or without reasonable accommodations while in the nursing program.

The nursing faculty will require students to provide written proof of the student's ability to perform nursing skills and therapeutic communication skills after an extended illness, surgery, pregnancy, etc. prior to returning to clinical.

DRUG SCREEN POLICY:

Students must perform in the clinical setting in such a manner that will promote safe Client care. Clinical agencies are obligated to assure that Clients are protected to the extent reasonably possible. Bevill State Community College must certify to clinical agencies where students practice that each student has a negative drug screen. This includes preclinical drug screening, random drug screening, and reasonable suspicion drug testing. Fees for all drug and alcohol screening/testing must be paid by the student.

A "non-negative" drug screen/test will result in immediate dismissal from the program enrolled without grounds for appeal. If a student requests a split sample retest his/her dismissal will be held abeyance pending the results of the split sample retest.

BACKGROUND SCREENING:

Healthcare educational programs within the Alabama Community College System are contractually obligated to comply with the requirements set forth by clinical affiliates. Students enrolled in healthcare educational programs must conform to the rules, policies, and procedures of the clinical affiliates to participate in clinical learning experiences, which includes background checks. **Certain clinical facilities utilized by the BSCC Health Science programs require criminal background checks/affidavit and copies of the background information declaring the student has no criminal history. Failure to participate in clinical learning experiences for courses containing a clinical component results in failure of the course(s). A student denied clinical access by any clinical affiliate as a result of their Background or Affidavit documentation will be dismissed from the program.** A dismissal for this reason will make the student ineligible for re-admission to the Nursing program/s or admission to any other Health Science program offered by BSCC.

COVID-19 3rd Party affiliates:
COVID-19 Vaccination: HEALTH SCIENCES STUDENTS (VACCINE NOTICE FOR CLINICALS)

Please be advised that the College's third-party clinical affiliates may have different requirements than the College as it relates to the COVID-19 vaccine. The College encourages all students to be vaccinated for COVID-19, but it is not mandatory for attendance. However, third-party health sciences affiliates who partner with the College (i.e., hospitals, long-term care facilities, and other healthcare providers) may require students presenting inside their facilities to be fully vaccinated and provide proof of vaccination in order to participate in the clinical portion of the College's health science curriculum. The College has no control over policies mandated by these clinical affiliates. The College is not requiring vaccination or proof of vaccination, but its third-party clinical affiliates might. The College wants to notify you that if you are unable to adhere to policies mandated by clinical partners, you may be unable to successfully complete courses which require clinicals.

Please note that healthcare facilities sometimes allow certain medical and religious exemptions relative to COVID-19 vaccination mandates. To apply for such exemption, a student would be required to provide the appropriate form for review and consideration by the clinical affiliates. If an exemption is not granted to the student by the clinical affiliate, the student will be required to adhere to the facility COVID-19 protocols which may include full vaccination, or the student will not be permitted to participate in the clinical experiences provided at that facility.

While the College will attempt to work to accommodate students who assert their rights under Alabama Act 2021-493, the College cannot guarantee that other clinical experiences will be available or available without similar vaccination requirements, and if this occurs, your ability to successfully complete the course may be unavoidable. On-site clinical experience is an important and invaluable component of your health sciences education. Our goal is to provide the best health educational opportunities available that will prepare you for success in your future career.

Students in health sciences may be asked to provide information about vaccinations to coordinate clinical experiences during the semester. We appreciate your cooperation and look forward to a rewarding and successful academic year.

CONFIDENTIALITY:

The right of confidentiality regarding student matters is maintained. Access to student records is limited to the student, faculty, and administration. The student in turn has the responsibility to maintain the confidentiality of information relative to Clients in their care, school matters, and their peers. Breach of Client confidentiality is a College, Agency, State and Federal infraction with mandated criteria for handling of such infraction/s. **(CLIENT CONFIDENTIALITY IS MANDATORY AND ANY INFRACTION OF THIS POLICY IS GROUNDS FOR IMMEDIATE DISMISSAL FROM THE NURSING PROGRAM).** Students will not be eligible for readmission to nursing or any other health science program offered at Bevill State Community College.

SOCIAL NETWORKING

Nursing students have an obligation to always follow appropriate guidelines of social media etiquette. (Refer to Principles of Social Networking statement & BSCC College Policy). Client information should not be discussed with anyone except clinical personnel, nursing program faculty and other students in the learning environment. Nursing students are expected to be respectful with fellow students, faculty and the public and **NEVER** post Client information on any social media site.

SOCIAL MEDIA POLICY - Bevill State Community College Policy

It shall be the policy of Bevill State Community College to use social media to educate, inform, and collaborate with its students, staff, faculty, stakeholders, and members of the communities it serves. Bevill State expects its employees and students to be honest, respectful, and transparent in their social media communication as they would be in person and to respect privacy, confidentiality, and copyright laws. Posted content on the college's social media sites should always be accurate, concise, student-oriented, sensitive to diverse audiences, and respectful of the college and its constituents. Individuals engaging in and communicating through official Bevill State social media outlets must agree to respect the terms of the College's social media policy and must understand that Bevill State officials have the right to remove any content that is deemed offensive, profane, inappropriate, of a threatening nature, or can be construed as a defamation of character. Bevill State reserves the right to block any individual who violates these guidelines. Bevill State is not responsible for posts or comments made by visitors using its social media outlets. Abusive content posted by visitors to Bevill State's social media outlets should be reported to the Public Relations Office immediately. Concerns about any content posted on any official social media outlet of the College should also be reported to the Public Relations Office. Because technology and terms associated with social media change and evolve continuously, this policy may be updated with additional guidelines related to the management and implantation of the College's social media efforts as needed. Such changes will be published as quickly as possible.

Student Guidance for Participating in social media

All Students of Bevill State Community College should understand that all postings through the College's social media are public and are expected to follow acceptable behavior and comply with Alabama law, Alabama Community College System policies, and policies outlined in the Bevill State Student Handbook located in the College's Catalog. Officially recognized student organizations are encouraged to develop a social media presence. Since these organizations are affiliated with the college, these social media activities should comply with all college policies found in the Catalog. College organizations seeking to have a social media presence should make a written request to the Dean of Students. The Dean of Students will approve requests. Maintenance and content development of the approved social media sites will be the responsibility of the student organizations. Abusive content posted to Bevill State's social media outlets, or violations of the College's Social Media Policy should be reported immediately. Any student who believes that he or she has been treated unfairly or unjustly with regards to social media, should report it as outlined in the College's Student Grievance Policy.

The National Council of State Boards of Nursing has a document: A Nurse's Guide to the Use of Social Media which can be accessed at https://www.ncsbn.org/NCSBN_SocialMedia.pdf A nurse must understand and apply appropriate these guidelines for the use of social media.

The following guidelines are intended to minimize the risks of using social media:

- Never save Client sensitive information, with identifying the information, on your personal computer or other electronic device.
- E-mail or texting correspondence with faculty should be treated confidentially and should not include Client identifying information.
- Never transmit any Client-related information or images through social media. Do not take pictures or videos of Clients with cell phones or other personal devices.

- Limiting access through privacy settings is not sufficient. There is no such thing as a "private" social media site.
- Comply with clinical agency regulations regarding use of computers, cameras, electronic devices and cell phones while present in the clinical agency.
- Always maintain Client privacy and confidentiality.
- **Report breaches of confidentiality or privacy to the nursing instructor.**

Disciplinary action to be taken in the case of social media misconduct will range from:

- Written reprimand and counseling by the instructor
- Written reprimand, counseling by the instructor, and probation for the remainder of the program.
- Immediate dismissal from the Nursing program (any unintentional or intentional HIPAA violation

Graduation

After completion of all program requirements, Bevill State will award the appropriate degree or certificate to students at the time they become eligible. Advisors are responsible for notifying the Director of Student Services when a student becomes eligible to receive certification. Advisors should also direct students to register for GRA 100 in their final semester. Students receiving an Associate in Arts or Associate in Science degree will only be awarded one degree based on the student's program of study at the time of completion. The Associate Degree requires completion of 60-64 semester hours; therefore, it is recommended that students follow the appropriate Alabama Transfers guide (https://alabamatransfers.com/) for their program of study. Students pursuing an Associate in Applied Science degree, certificate, or short-term certificate program should follow the specific course requirements of their program of study. Students must meet the following requirements:

- Earn a 2.0 cumulative grade point average in all courses attempted at the College.
- Meet all program of study requirements for the certificate or degree. These requirements are stated in the appropriate programs of study section for each certificate or degree offered by the College.
- Complete at least 25 percent of the credit hours required for the degree/certificate at Bevill State Community College.
- Complete ORI 107 course.

In order to receive a printed diploma and/or participate in the annual commencement program, students must also meet the following additional requirements:

- Complete an **Application for Diploma** and register for GRA 100 during their last term of enrollment.
- Remove all admissions and probation conditions.
- Clear all financial obligations to the College.
- Meet all program requirements outlined in the appropriate Catalog.
- Students who are eligible and complete the required steps for graduation during the current processing term of their graduation date will receive the digital and printed diploma at no charge.
- Any student (current or former) who requests a diploma after the processing term of their graduation date will complete the Diploma Request through Parchment and will be charged a fee of $25.

Certificates/degrees are awarded at the end of each semester after all end of term processing is complete.

NOTE: Students may receive a short-term certificate, certificate, and degree in the same program of study. For each additional program of study diploma, students will be charged $25.00. There is an additional cost for cap, gown, Associate Degree hood, and honor cords.

ALABAMA COMMUNITY COLLEGE SYSTEM
HEALTH SCIENCE PROGRAMS
ESSENTIAL FUNCTIONS

The Alabama College System endorses the Americans' with Disabilities Act. In accordance with college policy, when requested, reasonable accommodations may be provided for individuals with disabilities. Physical, cognitive, psychomotor, affective, and social abilities are required in unique combinations to provide safe and effective care. The applicant/student must be able to meet the essential functions with or without reasonable accommodations throughout the program of learning. Admission, progression, and graduation are contingent upon one's ability to demonstrate the essential functions delineated for the health science programs with or without reasonable accommodations. The health science programs and/or its affiliated clinical agencies may identify additional essential functions. The health science programs reserve the right to amend the essential functions as deemed necessary.

In order to be admitted and to progress in the health science program one must possess a functional level of ability to perform the duties required of a health science student. Admission or progression may be denied if a student is unable to demonstrate the essential functions with or without reasonable accommodations.

The essential functions delineated are those deemed necessary by the Alabama College System health science programs. No representation regarding industrial standards is implied. Similarly, any reasonable accommodations made will be determined and applied to the respective health science programs and may vary from reasonable accommodations made by healthcare employers.

The essential functions delineated below are necessary for health science programs admission, progression and graduation and for the provision of safe and effective care. The essential functions include but are not limited to the ability to:

1) Sensory Perception

a) Visual
   i) Observe and discern subtle changes in physical conditions and the environment
   ii) Visualize different color spectrums and color changes
   iii) Read fine print in varying levels of light
   iv) Read for prolonged periods of time
   v) Read cursive writing
   vi) Read at varying distances
   vii) Read data/information displayed on monitors/equipment

b) Auditory
   i) Interpret monitoring devices
   ii) Distinguish muffled sounds heard through a stethoscope
   iii) Hear and discriminate high and low frequency sounds produced by the body and the environment
   iv) Effectively hear to communicate with others

c) Tactile
   i) Discern tremors, vibrations, pulses, textures, temperature, shapes, size, location and other physical characteristics

d) Olfactory
   i) Detect body odors and odors in the environment

2) Communication/ Interpersonal Relationships

a) Verbally and in writing, engage in a two- way communication and interact effectively with others, from a variety of social, emotional, cultural and intellectual backgrounds
b) Work effectively in groups
c) Work effectively independently
d) Discern and interpret nonverbal communication
e) Express one's ideas and feelings clearly
f) Communicate with others accurately in a timely manner
g) Obtain communications from a computer

3) Cognitive/Critical Thinking

a) Effectively read, write, and comprehend the English language
b) Consistently and dependably engage in the process of critical thinking in order to formulate and implement safe and ethical decisions in a variety of health care settings
c) Demonstrate satisfactory performance on written examinations including mathematical computations without a calculator
d) Satisfactorily achieve the program objectives

4) Motor Function

a) Handle small delicate equipment/objects without extraneous movement, contamination, or destruction
b) Move, position, turn, transfer, assist with lifting or lift and carry clients without injury to clients, self, or others
c) Maintain balance from any position
d) Stand on both legs
e) Coordinate hand/eye movements
f) Push/pull heavy objects without injury to client, self, or others
g) Stand, bend, walk and/or sit for 6-12 hours in a clinical setting performing physical activities requiring energy without jeopardizing the safety of the client, self, or others
h) Walk without a cane, walker, or crutches
i) Function with hands free for client care and transporting items
j) Transport self and client without the use of electrical devices
k) Flex, abduct and rotate all joints freely
l) Respond rapidly to emergency situations
m) Maneuver in small areas
n) Perform daily care functions for the client
o) Coordinate fine and gross motor hand movements to provide safe effective care
p) Calibrate/use equipment
q) Execute movement required to provide client care in all health care settings
r) Perform CPR and physical assessment
s) Operate a computer

5) Professional Behavior

a) Convey caring, respect, sensitivity, tact, compassion, empathy, tolerance, and a healthy attitude toward others
b) Demonstrate a mentally healthy attitude that is age appropriate in relationship to the client
c) Handle multiple tasks concurrently
d) Perform safe, effective care for clients in a caring context
e) Understand and follow the policies and procedures of the College and clinical agencies
f) Understand the consequences of violating the student code of conduct
g) Understand that posing a direct threat to others is unacceptable and subjects one to discipline
h) Meet qualifications for licensure by examination as stipulated by the Licensing Board

i) Not to pose a threat to self or others
j) Function effectively in situations of uncertainty and stress inherent in providing care
k) Adapt to changing environments and situations
l) Remain free of chemical dependency
m) Report promptly to clinicals and remain for 6-12 hours on the clinical unit
n) Provide client care in an appropriate time frame
o) Accepts responsibility, accountability, and ownership of one's actions
p) Seek supervision/consultation in a timely manner
q) Examine and modify one's own behavior when it interferes with client care or learning

Upon admission, an individual who discloses a disability can request reasonable accommodations. Individuals will be asked to provide documentation of the disability in order to assist with the provision of appropriate reasonable accommodations. The respective College will provide reasonable accommodations but is not required to substantially alter the requirements or nature of the program or provide accommodations that inflict an undue burden on the respective College. In order to be admitted one must be able to perform all of the essential functions with or without reasonable accommodations. If an individual's health changes during the program of learning, so that the essential functions cannot be met with or without reasonable accommodations, the student will be withdrawn from the health science program. The faculty reserves the right at any time to require an additional medical examination at the student's expense in order to assist with the evaluation of the student's ability to perform the essential functions. Requests for reasonable accommodations should be directed to: Appropriate campus ADA coordinator while at Bevill State Community College.

I have received & read this form:

Date: _____
Signature:_____
Printed Name:_____

BEVILL STATE COMMUNITY COLLEGE
DIVISION OF HEALTH SCIENCES

INFECTIOUS DISEASE POLICY/PROCEDURE

POLICY:

The student must follow the Infection Control Policies of each clinical facility as related to screening procedures.

A. Definition

Infectious diseases, for the purposes of these guidelines, are defined as those diseases which are considered contagious. Such diseases include, but are not limited to:

1. Coronavirus (COVID-19)
2. Hepatitis A, B, and/or C
3. HIV Positive Serology
4. Acquired Immune Deficiency Syndrome (AIDS)
5. Chickenpox or Shingles
6. Measles (Rubeola)
7. German Measles (Rubella)
8. Mumps
9. Tuberculosis
10. Staph. Aureas and/or MRSA
11. Influenza

B. Operating Guidelines

1. BSCC shall adopt and communicate safety guidelines as proposed by the Center for Disease Control* **(CDC)**, for the handling of blood and body fluids of people with infectious disease.
2. A student with an infectious disease must report it to the course coordinator/program director.
3. Students who have an infectious disease may not be allowed regular classroom and clinical attendance. During an infectious stage, restrictions may be imposed as deemed appropriate.
4. A medical statement from a physician/primary healthcare provider will be required when necessary to confirm a student's physical ability/inability to perform in the clinical area or the classroom. This statement should address the duration of the infectious phase and the time when it is appropriate to return to the public environment.
5. Laboratories/Clinical sites used in a teaching context are to be safe experiences. Given the fact that the existence and identity of those with infectious diseases may not be

known, procedures for the decontamination of environmental surfaces and objects soiled by blood and body fluids shall be adopted and implemented.

6. At all times the requirements of affiliated clinical agencies for faculty and students with infectious disease shall be followed. Vaccinations/screening will be carried out based on requirements for clinical agency affiliation agreements.

PRECAUTIONS FOR CONTAMINATED SUBSTANCES/OBJECTS:

Students and faculty should be particularly aware of the potential contamination from infectious agents in the health care environment. It is important that everyone be alert to prevent accidental exposure to contaminants. Since we cannot reliably identify all persons with a transmissible disease, especially those in an emergency situation, it follows that health care practitioners should treat all Clients at all times as if they were a potential source of infection. This approach includes precautions for contact with the Client's blood and body fluids. This is referred to by the Center for Disease Control as "Standard Precautions."

Practice of these precautions will ensure protection from blood and fluid borne infectious diseases. Rigorous adherence to these guidelines shall be required of all faculty and students.

PRECAUTIONS FOR THE TRANSMISSION OF BLOOD/BODY FLUID BORNE AGENTS TO HEALTH CARE FACULTY AND STUDENTS:

A. All Clients, their blood and other body fluids, will be considered to be infectious at all times.

B. Whether or not the Client is known to have an infectious disease, the faculty and student shall:
   1. Perform “hand Hygiene” before and immediately after contact with Clients, their blood and other body fluids.
   2. Consider sharp items as being potentially infective and handle with extreme care to prevent accidental injury.
   3. Dispose of sharp items in puncture resistant containers immediately after use.
   4. Not recap, purposefully bend, or otherwise manipulate by hand, needles that are to be disposed.
   5. Minimize the need for emergency mouth-to-mouth resuscitation by using pocket masks, bag-valve-masks, or other ventilation devices.
   6. Wear gloves when handling Client's blood, body fluids, and/or items soiled with blood or other body fluids. Additionally, wear gown, mask and eye covering when performing procedures where aerosolization or splattering are likely to occur, wound irrigation, endotracheal intubation, bronchoscopy, endoscopy, and high-speed centrifugations, etc.
   7. Clean up spills of blood or body fluids immediately with a facility approved disinfectant.
   8. As appropriate, follow additional guidelines in effect for any affiliated agency when assigned to the agency.

PROCEDURE FOR REPORTING POTENTIAL EXPOSURE:

Any incident of potential contamination shall be reported to and be fully documented by the immediate supervisor, college or clinical faculty, the appropriate department head (see Critical Incident Protocol). The appropriate Program Director / Nursing Division Chair/Associate Dean shall be responsible for assessing the situation and recommending action.

In all cases, the policy and procedure of the clinical agency shall be followed when an incident occurs in that agency.

BEVILL STATE COMMUNITY COLLEGE
DIVISION OF HEALTH SCIENCES
CRITICAL INCIDENT PROTOCOL

The students and faculty of the Health Science Programs will be expected to adhere to the following protocol in the event of the occurrence of a "critical incident" while in the clinical or laboratory portion of a course or activity.

A "critical incident" is defined as any occurrence in which there is an accident involving a student, Client or faculty member, or where there is unusual exposure to a communicable disease.

NOTE: Nothing in this protocol is intended to delay emergency treatment deemed necessary in such an incident.

1. **WHEN AN INCIDENT IS IN AN OFF-CAMPUS CLINICAL SITE**:

   A. Incident should be reported immediately to the instructor in charge and to the area nurse manager.
   B. Area manager will determine if an official agency accident/incident report is warranted.

   C. If the incident involves either an injury to the student or faculty member, or an unusual exposure to a communicable disease, or a hazardous material, the appropriate person at the agency (employee health nurse) should be notified so that treatment can be arranged and appropriate paperwork completed.
   D. Students are responsible for medical bills incurred as a result of injury or illness related to clinical experience.
   E. All critical incidents are to be reported to the Clinical Instructor & the responsible Program Coordinator/Nursing Division Chair on the attached form.

ALL INCIDENTS MUST BE REPORTED BY THE CLINICAL INSTRUCTOR TO THE NURSING DIVISION CHAIR/PROGRAM DIRECTOR AS SOON AS PRACTICAL WITH A WRITTEN FOLLOW-UP REPORT WITHIN 24 HOURS. THE REPORT SHOULD CONTAIN AT A MINIMUM, THE FOLLOWING:

A. Time, date, and place of occurrence.
B. Persons involved.
C. Detailed description of the incident.
D. Actions taken related to the incident.

IF THE INCIDENT INVOLVES AN UNUSUAL EXPOSURE TO A COMMUNICABLE DISEASE, THE FOLLOWING ADDITIONAL STEPS SHOULD BE TAKEN:

A. If occurrence is in a health care facility, the agency protocol will be followed.

B. If the incident involves direct blood/body fluid contamination (i.e. cuts with contaminated instrument, needle-stick, etc.) student or faculty member should see their personal physician or healthcare provider.

BEVILL STATE COMMUNITY COLLEGE
DIVISION OF HEALTH SCIENCES

CRITICAL INCIDENT REPORT FORM

NAME: _____ **DATE:** _____

Description of Incident: _____

_____

_____

_____

_____

Action Taken: _____

_____

_____

_____

Location: _____

_____

_____

To Whom Reported: _____

_____

DISPOSITION OF INCIDENCE: _____

_____

_____ _____

Student's Signature **Instructor's Signature**

BEVILL STATE COMMUNITY COLLEGE
LICENSURE INFORMATION

Nursing students need to understand the role of the Alabama Board of Nursing (ABN) and licensure examination. Graduating from an approved nursing school, like Bevill State Community College, allows students to apply for the NCLEX-RN/PN licensure exam. The ABN reviews each student application to determine if they are eligible to take the exam.

Student are encouraged to visit the Alabama Board of Nursing website for information regarding licensure and qualifications for licensure exam. https://admincode.legislature.state.al.us/api/chapter/610-X-4

BEVILL STATE COMMUNITY COLLEGE

DIVISION OF HEALTH SCIENCES

HIPAA Policy

The Health Insurance Portability and Accountability Act (HIPAA) of 1996 include provisions that protect the security and confidentiality of health information.

Any information communicated by a Client to a health care provider is considered privileged communication, which means it is private. Any information obtained by a health care student/worker by any means, i.e. via electronic form, written form, observation, etc. is considered confidential.

A breach of confidentiality occurs when Client information is disclosed to others who do not have a right to access the information. Disclosure of private Client information to unauthorized individuals is a violation of the federal law – HIPAA.

It is a violation of HIPAA to access Client information outside your scope of work as a student.

You will be required to complete more in depth HIPAA training as part of your clinical orientation. By signing below, you are acknowledging understanding of the basics of HIPAA confidentiality and agreeing to abide by HIPAA privacy rules by maintaining confidentiality in regard to Client information you have access to in on campus and clinical settings.

Student Signature _____ Date _____

Student Printed Name _____ Student ID# _____

BEVILL STATE COMMUNITY COLLEGE
NURSING PROGRAM

STUDENT MEDICATION ERROR/NEAR MISS POLICY

Student is to immediately report a medication error or near miss to his/her clinical instructor. The instructor is to convey the information to the charge nurse as soon as possible.

Medication Errors:

1. The charge nurse, as per clinical facility, will contact the necessary physician and other persons needed and will also secure a quality assurance form and medication error form for the student to complete with instructor assistance.

2. The student and instructor will closely monitor the Client for any adverse reactions to the medication.

3. After completing these forms the student/clinical instructor shall contact the appropriate administrator of nursing service or nurse manager and discuss the medication error with one of them. The student will be expected to explain why the error happened and how the error could have been avoided.

4. The student will receive a clinical unsatisfactory ("0" for the clinical day) for this clinical experience.

5. The student must take a Calculation exam that can be obtained from the Division Chair's office or designee. This Calculation exam must be taken & must be passed at 100%. The test must be taken and passed before the student returns to **any** clinical assignment. If student is unsuccessful with passing this test a clinical unsatisfactory grade of "0" will be recorded for that clinical day.

Medication Error/Near Misses

1. For a medication error or near miss, the student will write a report to be given to the instructor pertaining to the adverse effects this medication may have had on this particular Client. The instructor will then forward on this report to the campus Division Chair and a copy submitted to the Nursing Program Coordinator and Associate Dean of Health Sciences.

2. The student will complete the appropriate remediation related to the medication error/near miss as determined by the course coordinator or campus division chair before returning to the clinical area.

BEVILL STATE COMMUNITY COLLEGE
DIVISION OF HEALTH SCIENCES

STUDENT DRUG AND ALCOHOL SCREEN POLICY

Students must perform in the clinical setting in such a manner that will promote safe Client care. Clinical agencies are obligated to assure that Clients are protected to the extent reasonably possible. Bevill State Community College must certify to clinical agencies where students practice that each student has a negative drug screen. This includes preclinical drug screening for each program of study, random drug screening, and reasonable suspicion drug testing. Fees for all drug and alcohol screening/testing must be paid by the student.

I. PRE-CLINICAL SCREENING

1. Health Science students must sign policy and consent forms for drug and alcohol screenings.

2. Health Science Programs will maintain signed consent forms for drug and alcohol screening from each student.

3. Drug screening will be scheduled and conducted by a certified laboratory selected by the College. Students are responsible for payment of drug testing fees. Drug screening by any other laboratory will not be accepted.

4. Any student failing to report for screening at the designated time and place must contact the Nursing Division Chair for their respective campus or the Nursing Program Coordinator.

5. Failure to complete the drug screening as required by the College Health Science Programs shall prohibit the student from continuing in the program in which they are enrolled.

6. "Non-negative" drug screens will be confirmed by a certified Medical Review Officer.

7. Results of drug screening will be sent directly to the Associate Dean of Health Sciences or designee.

8. "Non-negative" drug confirmation will result in the student being immediately withdrawn from the Health Science Program in which they are enrolled. A grade of "F" will be given for all nursing courses being taken at that time.

9. A student who is unable to complete the clinical component of required courses due to a "non-negative" drug screen will be ineligible for re-admission for a period of two years from the date of dismissal.

10. If a student drug screen is "non-negative, the student will contact the Program Coordinator and/or Chair. If a student wishes to pursue a retest of the initial sample, the student will contact the Medical Review Officer and follow the procedure for split specimen retesting as stipulated by the Medical Review Officer. The student will also contact the program director and/or chair to advise them that a retest of the initial sample has been requested. The student is responsible for any costs associated with the retesting procedure. Once the student obtains the results of the retested initial sample, the student should contact the Program Coordinator and/or Chair. The student may remain in class or lab during this retesting process but may **NOT** attend clinical.

11. If for any reason a test is cancelled, the student will submit to an additional test by request of the school designated official. Cost for the additional test is the responsibility of the student.

II. RANDOM TESTING

Random Testing will be spread-out reasonably through the school calendar year and conducted without advance notice. Each random selection listing will be generated by a computerized method. Students will be required to report to the designated onsite collection area or collection site for testing immediately following notification. Cost of the random test is the responsibility of the student.

III. REASONABLE SUSPICION SCREENING

Students may also be required to submit to reasonable suspicion testing. Reasonable suspicion is defined as, but not limited to, the following:

1. Observable phenomena, such as direct observation of drug use and/or the physical symptoms or manifestations of being under the influence of a drug, such as, but not limited to: Unusual slurred or rapid speech; noticeable change in appearance and hygiene; impaired physical coordination; inappropriate comments, behaviors or responses; trembling hands; persistent rhinorrhea; flushed face; red eyes; unsteady gait; declining health; irritability; mood swings; isolation; decreased alertness; and/or pupillary changes
2. Presence of an odor consistent with alcohol, marijuana, or other intoxicating substances on student's breath, person, personal belongings, clothing, or in the students' immediate vicinity.
3. Abnormal conduct or erratic behavior while on the clinical unit, absenteeism, tardiness or deterioration in performance;
4. Suspect of theft of medications while on the clinical unit;

5. Evidence of tampering with a drug test;
6. Information that the individual has caused or contributed to an incident/accident in the clinical agency;
8. Evidence of involvement in the use, possession, sale, solicitation or transfer of drugs or alcohol while enrolled in any health sciences program.

At any point or time during a student's enrollment, the student may be subject to a reasonable suspicion drug screen. In the event that a student's behavior is noted as suspicious, the student will be immediately dismissed from the clinical agency, classroom or laboratory. The faculty should contact the Nursing Program Coordinator, Nursing Division Chair and/or Associate Dean of Health Sciences immediately regarding any suspicious behavior. If after consultation it is determined that there is "reasonable suspicion", the student will be tested. The student will report to the designated laboratory at the designated time and place for the drug screen. If the student fails to consent to the screening, the student will be immediately dismissed from the program. A grade of "F" will be given for all nursing courses being taken at that time. If for any reason a test is cancelled, the student will submit to an additional test by request of the school designated official. Cost of the drug test is the responsibility of the student.

IV. STUDENT DRUG SCREENING PROCEDURE

Urine Specimen Collection

1. The collector begins the collection without delay.
2. The collector requests the donor positive identification.
3. The collector explains basic collection procedures / instructions on back of CCF.
4. The collector ensures information on CCF (lab, employer, MRO, specimen ID).
5. The collector asks the donor to remove any unnecessary outer clothing.
6. The collector directs the donor to empty his/her pockets.
7. The collector instructs the donor to wash and dry his or her hands.
8. The collector selects the collection kit.
9. The collector then breaks the seal of the kit.
10. Donor will need to provide a specimen of at least 45 mL, <u>not</u> to flush the toilet, and return with the specimen as soon as possible after completing the void.
11. The collector must check the temperature of the specimen, check the specimen volume, and inspect the specimen for adulteration or substitution. The collector then completes Step 2.
12. The collector unwraps or opens the specimen bottles.
13. The <u>collector, not the donor</u>, then pours at least 30 mL in "A" bottle.
14. The <u>collector, not the donor</u>, then pours at least 15 mL in "B" bottle
15. The <u>collector, not the donor</u>, places seals on both bottles ("A" on primary bottle/30 mL and "B" on second bottle/15 mL).
16. The collector, not the donor, writes the date on the seals.

17. The donor is then requested to initial the seals.
18. Donor reads and completes the certification statement.
19. The collector completes the collector's portion of CCF.
20. The collector then ensures that all copies of the CCF are legible and complete.
21. The collector removes a copy of the CCF to the donor.
22. The collector places specimen bottles and copy of CCF inside bag and seals.
23. Donor can wash his or her hands.
24. The collector and donor go back in restroom, re-inspect, and discard urine.
25. Donor can leave at this time
26. The collector places specimen in designated area for courier pick up
27. The collector then sends Copy 2 of the CCF to the MRO and Copy 4 to the DER.

The collection process is now complete.

V. CONFIDENTIALITY

The Associate Dean of Health Sciences, or designee will receive all test results which will be secured by the College. Confidentiality of test results will be maintained with only the Associate Dean of Health Sciences or designee, and the student having access to the results with the exception of legal actions that require access to test results.

VI. PROGRAM/CLINICAL AGENCY REQUIREMENTS

Students will be required to comply with screening which will satisfy any program or requirement established by any health care facility with whom the college contracts for clinical experiences, whether preclinical drug screening for each program of study, random drug screening, incident related screening, and/or reasonable suspicion screening.

VII. PROGRAM DISMISSAL

A "non-negative" drug screen/test will result in immediate dismissal from the program enrolled without grounds for appeal. If a student requests a split sample retest his/her dismissal will be held abeyance pending the results of the split sample retest.

Revised June 8, 2022

BEVILL STATE COMMUNITY COLLEGE
DIVISION OF HEALTH SCIENCES

BACKGROUND SCREENING POLICY

Healthcare educational programs within the Alabama College System are contractually obligated to comply with the requirements set forth by clinical affiliates. Students enrolled in healthcare educational programs must conform to the rules, policies, and procedures of the clinical affiliates in order to participate in clinical learning experiences, which includes background checks. **Certain clinical facilities utilized by the BSCC Health Science programs require criminal background checks / affidavit declaring that the student has no criminal history. Failure to participate in clinical learning experiences for courses containing a clinical component results in failure of the course(s). A student denied clinical access by any clinical affiliate will be dismissed from the program.**

I. Licensure Implications

Students enrolled in healthcare educational programs should be aware that positive findings on background checks can have licensure implications

II. Guidelines

Background checks will be conducted according to the following guidelines:

1. A background check will be required prior to or during enrollment in the health science program.

2. The cost of the background check will be the responsibility of the student.

3. Failure to pay appropriate fees and to consent to the background screening by the published deadline will prohibit the student from continuing in any health science program.

4. Students enrolled in healthcare educational programs must conform to the rules, policies, and procedures of the clinical affiliates in order to participate in clinical learning experiences, which includes background checks. **Failure to participate in clinical learning experiences for courses containing a clinical component results in failure of the course(s). A student denied clinical access by any clinical affiliate will be dismissed from the program.**

6. The background checks will be conducted by a designated vendor determined by the College. Background checks performed by any other vendor or agency will not be accepted. Results of the background check will be sent to the healthcare program

designee(s) and/or the applicable clinical affiliate(s). **Some clinical affiliates may continue to require an additional background check, which may include fingerprinting**.

7. If the student has a positive background check and is not allowed by the clinical affiliates to participate in clinical learning experiences, **the student will receive an "F" for the course and will be ineligible for admission or readmission to any health science program at BSCC.**

8. The background check includes, but is not limited to:

   a. **Social Security Trace**- Searches a commercial database that compares the provided Social Security Number against credit headers and public records data. The report may locate possible alternative names or addresses associated with the SSN for the purpose of identifying those jurisdictions in which to conduct further research. (Note: The SSN Trace is not conducted through the Social Security Administration and cannot be used as the basis for any employment decision or confirmation of identity.

   b. **County Criminal Records-** Searches county judicial criminal records. Reports felony and misdemeanor convictions and pending cases within the last 7 years.

   c. **Statewide Criminal Records -** Searches statewide judicial or law enforcement repositories. Reports felony and misdemeanor convictions and pending cases within the last 7 years. Additional years searched are available per Client contract and subject to state reporting laws. Information reported generally consists of an offense date, nature of offense, type of crime, disposition date, and current status. Customer will pay any state-imposed fees.

   d. **Federal Criminal Records:** Criminal court files at the United States Federal District Court are searched for felony and misdemeanor records. Criminal record searches are conducted on a nationwide level. Each federal conviction search will cover a history of seven years.

   e. **Crime Database**-Nationwide Database search of a proprietary database containing over 200 million records from multiple jurisdiction-sources.

   f. **Healthcare Fraud & Abuse Registries (FACIS)**- searches a variety of databases maintained by federal and state agencies regarding sanctions imposed on healthcare workers. Such sanctions can include exclusions, licensure terminations, suspensions, revocations, probations, debarments, & etc., within the last 7 years, subject to legal limitations. Sources searched may include OIG, GSA, HHS, state Medicaid exclusion sources, state abuse registries, state disciplinary sources and other federal sources.

   g. **National Sex Offender Registry Search**- Searches the National Sex Offender Public Website hosted by the U.S. Department of Justice and reports sex-related criminal convictions within the last 7 years, subject to legal limitations. Typically, reported information includes the full name

of the offender, classification of the offense and the offender's last known address; however, since the criminal history information is supplied by the various states, the level of detail about offenders may vary.

9. The student with a positive background check will be informed of the results by the healthcare program designee and/or by the background check vendor.

10. The student will be provided a copy of background check report.

11. Background checks which could render a student ineligible to participate in clinical learning experiences include, but are not limited to, certain convictions or criminal charges which could jeopardize the health and safety of Clients and sanctions or debarment. Felony or repeated misdemeanor activity within the past seven (7) years and Office of the Inspector General violations will normally prohibit participation in clinical learning experiences with clinical affiliate(s), but each positive background check will be reviewed individually by the clinical affiliate(s). **In certain circumstances, for example repeated behaviors, the vendor may conduct a background check further back than the past seven years; findings on such a background check can also render an individual ineligible to participate in clinical learning experiences.**

III. Confidentiality

The healthcare program designee(s) will have access to the results of the background check as will the clinical affiliate(s) designee(s). The results will be shared only on a need to know basis.

_____ _____

Student's Signature **Date**

_____ _____

Witness (College Designee) **Date**

Revised July 9, 2018

BEVILL STATE COMMUNITY COLLEGE
DIVISION OF HEALTH SCIENCES

AUTHORIZATION FOR RELEASE OF RESULTS OF CRIMINAL BACKGROUND CHECK

I hereby authorize without reservation Bevill State Community College and its employees to release disclose or otherwise communicate the results of my criminal background check to any clinical agency or facility being utilized by Bevill State in any allied health program for the provision of clinical experiences to its students.

_____ _____

Student's Printed Name Student's Signature

_____

Date

Bevill State Community College

ATI Program Policy 2025-2026

Revised Summer 2025

ATI Assignments

Various theory and/or laboratory assignments are required throughout the semester. All assignments must be completed as prescribed by the course coordinator. Failure to complete any assignment will result in an Incomplete (I) grade for that course.

Assignment scores and time spent in each assignment must be submitted by noted due date. A score of 90% on each assigned post-test is required by the assignment due date for 100-level courses. A score of 100% on each assigned post-test is required by the assignment due date for 200-level courses. Students are required to submit a hardcopy printout or electronic submission on assigned due date showing grade and time spent in the module.

If a laboratory assignment (related to a skill) does not meet specified requirements or is not submitted by due date the student is given an unsuccessful first attempt for validation of said skill.

ATI Testing Preparation

Rationales for scheduled practice tests (A & B) will be turned off until after the due date for students to complete the practice exams. Practice assessments must be completed with the assigned score and submitted by the deadline set by the Course Coordinator.

ATI Testing Policy

Administration of the assigned Proctored test(s) must be completed on the College campus as scheduled by the course coordinator. Proctored test(s) utilized to compute ATI module test grade average will be calculated from each of the student's first attempt for each assigned test(s) excluding the proctored ATI dose calculation exam(s). The proctored dose calculation exams **will not count** toward the ATI module test grade.

The ATI module test grade will be the average of the student's attempt on each required proctored exam(s) (not including the dose calculation proctored exams) which will be recorded as the ATI unit grade for the nursing course. For a score of level 3 (or Exceeds/Strong), a grade of 90 will be recorded; for a score of level 2 (or Meets/Satisfactory), a grade of 80 will be recorded; for a score of level 1 (Needs Improvement/Unsatisfactory), a grade of 70 will be recorded; and for a score of below level 1 (does not Exceeds, Meets or Needs Improvement), a grade of 60 will be recorded.

Proctored exams that are not scored as level exams, will be scored as follows: A score of "exceeds/strong" will receive a module grade of 90 a score of "meets/satisfactory" will receive a module grade of 80; and a score of "needs improvement/unsatisfactory" will receive a module grade of 70.

Comprehensive Predictor

The Comprehensive Predictor test grade is the "Predicted Probability of Passing NCLEX" of the student's first attempt.

Each student will be required to take the ATI Comprehensive Predictor according to the ATI Test Plan. Preparation requirements for the ATI Comprehensive Predictor are outlined in the ATI Testing Preparation policy. A predictability score of 95% or greater is the required score for the ATI Comprehensive Predictor.

Students scoring less than 95% predictability on the first proctored attempt must complete a prescribed focus review utilizing ATI templates as remediation.

- PN Comprehensive Predictor
    - A predictability score of 95% or greater is the required score for the ATI PN Comprehensive Predictor.
    - Rationales for scheduled practice tests (A & B) will be turned off until after the due date for students to complete the practice assessments. Students are required to complete the practice exams by the specified due date and achieve a score of 90% as prescribed by the Course Coordinator.
    - Students will take the first PN Comprehensive Predictor proctored exam as scheduled.
    - Students scoring less than the 95% predictability on the first proctored attempt must complete a prescribed remediation utilizing ATI templates as outlined by the course coordinator.
    - The Predictability Score from the attempt will be entered into the gradebook as a unit exam in NUR 115.
- RN Comprehensive Predictor
    - A predictability level of 95% or greater is the required score for the ATI RN Comprehensive Predictor.
    - Rationales for scheduled practice tests (A & B) will be turned off until after the due date for students to complete the practice assessments. Students are required to complete the practice exams by the specified due date and achieve a score of 100% as prescribed by the Course Coordinator.
    - Students will take the first RN Comprehensive Predictor proctored exam as scheduled.
    - Students scoring less than the 95% predictability on the first proctored attempt must complete a prescribed remediation utilizing ATI templates as outlined by the course coordinator.
    - The Predictability Score from the attempt will be entered into the gradebook as a unit exam in NUR 221.

The process must be completed successfully by the deadline prescribed by the course coordinator.

ATI Test Plan

Faculty will provide instructions for ATI account access to products. The ATI semester testing sequence is outlined in the ATI Test Plan. Please see below.

The ATI module test grade will be the average of the student's attempt on required exams based on the following testing schedule.

**Dosage Calculation tests are considered satisfactory/unsatisfactory pre-clinical assessment. Remediation required for scores <80% on the Dosage Calculation Proctored assessments.

NUR 112

A. Self- Assessment Inventory Web - not proctored, **not for grade**
B. Dosage Calculation Fundamentals Proctored Assessment – **not for grade,** remediation required for students scoring <80%, no retake (only one Dosage Calculation required)

NUR 113

A. Dosage Calculation Adult Medical-Surgical Proctored Assessment – **not for a grade,** remediation required for students scoring <80%, no retake
B. Dosage Calculation Nursing Care of Children Proctored Assessment – **not for grade,** remediation required for students scoring < 80%, no retake
C. RN Fundamentals

NUR 209-PN and Paramedic Mobility

A. Dosage Calculation Medical Surgical Proctored Assessment – **not for grade,** remediation required for students scoring <80%, no retake
B. PN Pharmacology (3rd semester PN Course)
C. RN Nutrition-Content Mastery (3rd semester PN Course)

NUR 114

A. Dosage Calculation Mental Health Proctored Assessment – **not for grade,** remediation required for students scoring <80%, no retake
B. PN Pharmacology
C. RN Nutrition

NUR 211

A. Dosage Calculation Critical Care Proctored Assessment – **not for grade,** remediation required for students scoring <80%, no retake
B. RN Mental Health
C. RN Maternal Newborn
D. RN Pharmacology

NUR 115

A. PN Comprehensive Predictor –Predictability score is an exam grade
B. PN Management
C. RN Community Health

NUR 221

A. RN Leadership
B. RN Adult Medical-Surgical
C. RN Comprehensive Predictor - Predictability score is an exam grade

Bevill State Community College

PassPoint Nursing Program Policy

2025-2026

Lippincott PassPoint is an online solution available that provides students with the opportunity to take practice quizzes in individual topics and to simulate the comprehensive NCLEX. Both experiences are adaptive – that is, they customize students' pathways through the curriculum and provide a personalized, technology-enabled, and data-informed approach to learning.

Lippincott PassPoint Integrates

- *Practice quizzes that adapt to each student's knowledge level. Each set of quiz questions becomes more difficult as the student masters each nursing topic, concept, or NCLEX Client Needs category. This adaptive functionality helps students focus their preparation, prioritize study time, and build test-taking confidence.*

- *Practice exams that simulate the comprehensive NCLEX. Just like the NCLEX, Lippincott PassPoint's comprehensive Practice Exams adapt question by question. Students who answer questions correctly receive increasingly difficult questions, while students who answer questions incorrectly continue to receive questions at the same or an easier level until they are successful.*

PassPoint Assignments:

Various theory and/or laboratory assignments are required throughout the semester. All assignments must be completed as prescribed by the course coordinator. Failure to complete any assignment will result in an Incomplete (I) grade for that course.

PassPoint Assignments will be prescribed by each course coordinator. The student must reach the assigned level by the deadline set by the course coordinator. If the student fails to reach the assigned level by the end of the term, the student will receive and (I) grade for that course.

NUR 115	**NUR 209**
Patient Centered Care=4 *Collaboration/Teamwork=4* *EBP=4* *Quality Improvement=4* *Safety=4* *Informatics=4*	*Patient Centered Care=4* *Collaboration/Teamwork=4* *EBP=4* *Quality Improvement=4* *Safety=4* *Informatics=4* *Prioritization and Delegation=4* *Pharmacology and Medication Management=4*
NUR 211 8 Client Needs Categories ML=6 *Patient Centered Care=6* *Collaboration/Teamwork=6* *EBP=6* *Quality Improvement=6* *Safety=6* *Informatics6* *Prioritization and Delegation=6* *Pharmacology and Medication Management=6*	NUR 221 8 Client Needs Categories ML=8 *Patient Centered Care=8* *Collaboration/Teamwork=8* *EBP=8* *Quality Improvement=8* *Safety=8* *Informatics=8* *Prioritization and Delegation=8* *Pharmacology and Medication Management=8*

Bevill State Community College

Nursing Program Policy

At-Risk Policy for Academic and Clinical Misconduct

The Division of Nursing is committed to maintaining the highest standards of academic integrity, professional conduct, patient safety, and ethical nursing practice. The Nursing Program operates under the College Honor Code and does not tolerate academic or clinical misconduct.

Students are expected to demonstrate honesty, accountability, professionalism, and safe nursing practice in all classrooms, laboratory, simulation, and clinical settings.

Immediate Program Dismissal

The following violations may result in immediate dismissal from the Nursing Program and a grade of **"F"** in the current nursing course.

Academic Integrity

- Cheating on examinations, quizzes, assignments, or other academic activities.
- Plagiarism in any academic work, including care plans, simulation assignments, ATI assignments, and written coursework.
- Falsification of student records, application materials, academic documents, or other official records.

Clinical Integrity and Patient Safety

- Falsifying, altering, or copying patient records.
- Violating HIPAA or patient confidentiality.
- Performing clinical skills/invasive procedures without required faculty supervision or before successful laboratory validation.
- Administering medications without required instructor verification and supervision.
- Any action that places a patient or others at risk of harm.

Professional Conduct

- Theft, dishonesty, or violations of the College Non-Academic Misconduct Code.
- Abusive, threatening, harassing, intimidating, or disruptive behavior toward patients, families, faculty, staff, clinical personnel, or fellow students.
- Physical aggression, destruction of property, unauthorized access to another person's electronic accounts, excessive or unwanted electronic communication, or posting offensive or inappropriate content to social media or other platforms.

The Division of Nursing reserves the right to impose immediate disciplinary action for any conduct that threatens the safety, rights, or well-being of patients, students, faculty, staff, or clinical partners.

At-Risk Behaviors

An **At-Risk Incident** is behavior demonstrating unsafe practice, unprofessional conduct, inadequate preparation, or failure to comply with Nursing Program policies.

Students who accumulate **three (3) documented At-Risk Incidents** during enrollment in the Nursing Program may receive a grade of **"F"** in the current nursing course.

Examples include, but are not limited to:

- Failure to follow previously taught and validated nursing skills or infection-control practices.
- Failure to maintain patient dignity, privacy, or respect.
- Violation of the Eight Rights of Medication Administration.
- Leaving a patient without access to a call light or other means of communication.
- Inappropriate verbal, written, electronic, or nonverbal communication.
- Unprofessional or inappropriate use of social media.
- Misuse, damage, or unauthorized removal of college or clinical agency property.
- Inadequate preparation or unsafe clinical performance.
- Violation of the Nursing Program uniform or dress code.
- Violation of the Communication Device/Cell Phone Policy.
- Assisting, facilitating, or participating in another student's academic misconduct.
- Documented At-risk behaviors are taken into consideration during readmission/reinstatement process and may impact the student’s requested admission/reinstatement decision.

Consequences

- Three (3) documented At-Risk Incidents may result in failure of the current nursing course.
- A single At-Risk Incident may result in immediate course failure if it poses a serious threat to the physical or psychological safety of patients, students, faculty, staff, or others.
- Readmission following failure related to At-Risk behavior will be considered individually based on the nature and severity of the incident.

At-Risk Incident Procedure

1. Documentation

Faculty will document and review all incidents with the appropriate course faculty, Nursing Course Coordinator, and/or Division Chair.

2. Student Conference

The student will meet with faculty to:

- Review the incident.
- Provide their response.
- Discuss recommendations for improvement.
- Develop a corrective action plan, when appropriate.

The student will be asked to sign the documentation acknowledging receipt. A signature does not indicate agreement with the findings.

3. Record Retention

The student will receive a copy of the At-Risk Conference Record, and a copy will be maintained in the student's Nursing Program file.

4. Second At-Risk Incident

Students receiving a second documented At-Risk Incident must meet with the Division Chair to review performance and discuss progression in the Nursing Program.

5. Appeals

Students may appeal disciplinary actions through the process outlined in the current Bevill State Community College Catalog and Student Handbook.

6. Additional Responsibilities

Students are responsible for complying with all policies in the current Nursing Student Handbook, Division of Nursing policies, and the Bevill State Community College Catalog and Student Handbook.

Policy Statement

The Division of Nursing reserves the right to take disciplinary action, including course failure or program dismissal, whenever a student's behavior is determined to be unsafe, unethical, unprofessional, or inconsistent with the standards of nursing practice and patient care.

Student Name: _____ Faculty Name: _____

Student Signature_____ Faculty Signature_____

Date Signed: _____ Date Signed: _____

Bevill State Community College

Nursing Student Success Plan

Bevill State Community College's Nursing Program is committed to helping you reach your academic and career goals. The Nursing Student Success Plan is designed to help you develop an improvement plan that will help to enhance your academic performance. The Nursing Faculty recommend that you be honest with yourself about your commitment and effort you are willing to invest so that you can develop an achievable and workable plan for improvement. Information that you decide to reveal as academic obstacles is completely voluntary. However, as much as legally and reasonably possible, whatever personal information you disclose in the process, will be held in confidence.

Step 1: Remember that with effort and persistence, you can return to good academic standing and experience success. Keep the following in mind:

1. Be committed to achieving academic success.
2. Identify the obstacles or barriers that has led to poor academic performance.
3. Consider your priorities and think about reducing your extracurricular activities.
4. Know the add/drop and withdrawal deadlines as well as other academic policies that pertain to you.
5. Seek assistance early from student support services, nursing faculty, and community resources based on your needs.
6. Think positive, work hard and never give up!

Step 2: Identify obstacles or barriers that you encountered this semester. Mark the item(s) that relate to you.

___ I did not go to all classes for the course.
___ I did not take notes in class.
___ I allowed the use of alcohol or other drugs to interfere with my academic performance.
___ I did not pay attention in class due to texting, surfing the internet, social media, etc.
___ I submitted homework or assignments late.
___ I did not study enough.
___ I did not know how to study effectively because I did not have to study before now.
___ I did not manage my time well.
___ I experienced personal problems or issues.
___ I had health concerns / problems.
___ I did not sleep enough.
___ I had trouble balancing work and academic requirements.
___ I spent too much time on the internet, social media, watching TV or playing video games.
___ I was not organized enough.
___ I missed a test day for class.
___ I procrastinated too much.
___ I did not do the assigned textbook reading.
___ I did not participate in class.

___ I had test anxiety.
___ I became frustrated about my performance and had little motivation to improve.
___ I did not purchase the required materials for class (i.e. tests, skills bag, online resources).
___ I had financial issues.
___ I had difficulty with the subject matter in the course.
___ I had difficulty prioritizing between school, work and social activities.
___ I was not motivated enough.
___ Other _____

Step 3: Generate potential solutions for overcoming obstacles or barriers you listed. Choose potential solutions for the obstacles or barriers you identified and discuss them with nursing faculty for implementation plans.

___ I will meet with my nursing course coordinator to discuss my schedule and develop a plan for success.
___ I will commit to going to my instructor's office hours and asking questions as needed.
___ I will develop a time management plan that works for me.
___ I will attend all classes.
___ I will go to class prepared.
___ I will stay focused in class and take notes.
___ I will set a study schedule for each class and follow it.
___ I will study in a place that allows me to get work done.
___ I will ask my instructor(s) for guidance if I am having difficulty with specific content.
___ I will commit to ask about community resources if I need them (i.e. Bevill Cares, etc).
___ I will seek assistance with someone in the Financial Aid office if needed.
___ I will make better choices regarding my health, sleeping pattern, and eating habits.
___ I will make better choices regarding my use of alcohol and/or other drugs.
___ I will get involved in a club to get to know more people on campus.
___ If I am having difficulty in a course, I am going to find two other students in that course and have study group.
___ Other solutions that will allow me to be successful:
_____
_____
_____

Reflection:

How many hours per week will I plan to study? Circle your response:

0 hours 1-2 hours 3-4 hours 5-6 hours 7-8 hours 9-10 hours 10+ hours

How many hours per week I plan to work? Circle your response:

0 hours 1-2 hours 3-4 hours 5-6 hours 7-8 hours 9-10 hours 10+ hours

Step 4: Evaluate your personal strengths that can impact your academic success.

List two of your strengths and how they can contribute to your academic success.

Strength	Contribution to Success

Step 5: Develop your Plan.

Write your most important goal down below in the box provided. Using the solutions generated in this Nursing Student Success Plan, list the steps you will take to reach your goal and the date by which you will complete each step along the way.

My TOP Goal:
Steps I will take to reach this goal: 1. 2. 3.

Student Agreement:

I agree to use the strategies that I have mapped out in my Nursing Student Success Plan. I have a clear understanding of what I need to do to be academically successful in the Nursing Program at Bevill State Community College. If I have questions or need further assistance, I will follow-up with my instructor(s).

Student Signature: _____ Date: _____

Student Printed Name: _____ ID: _____

Nursing Faculty Signature: _____ Date: _____

Nursing Division Chair Signature: _____ Date: _____

Notes:

_____

Remediation Strategies

Remediation aims to enhance the academic success of students who may be at risk of failing a course due to difficulties in achieving course objectives or meeting nursing program requirements. Its purpose is to complement rather than replace the course curriculum or requirements, offering additional support for student learning.

Remediation strategies are recommended in the following situations:

- Academic jeopardy, such as low exam scores
- Lack of competency in clinical, lab, or simulation skills

If you find yourself struggling in any of these areas, follow the steps below:

- Schedule a meeting with the instructor responsible for the content.
- Arrange a meeting with the course coordinator to review exams or seek clarification.
- Collaborate with your instructor to develop a personalized plan using the Student Success Plan.

Students who do not score a 75 or higher on the first two exams of the semester, will be required to complete the Student Success Plan. If a student continues in struggling to achieve a score of 75 or higher after the initial two exams, it is strongly recommended that they schedule a follow-up meeting with their Course Coordinator to address any additional areas of concern.

Additional solutions to support your success include:

- Partnering with a peer for study sessions
- Seeking peer tutoring
- Engaging in group study sessions
- Utilizing resources provided by Student Support Services
- Exploring available study tools, including those from ATI and Evolve
- Accessing materials from the school's library, such as extra nursing material and textbook resources

BEVILL STATE COMMUNITY COLLEGE
NURSING PROGRAM POLICIES ACKNOWLEDGEMENT

Please initial each line to indicate your agreement/understanding:

_____ I acknowledge that I have received a copy of the Program Policies and will receive in Canvas each semester POI's (Plan of Instruction) and Clinical Evaluation Forms of the Department of Nursing and that they have been explained to me.

_____ I understand that my attendance is required at all classes, assigned labs, and all assigned clinical and simulation experiences; and that my excused/unexcused absence(s) may result in my failing the specific course(s), according to the Bevill State Student Handbook on absences and the Nursing Program Student Handbook.

_____ I understand that academic dishonesty is grounds for immediate dismissal from the Department of Nursing program.

_____ I understand that the classroom is a learning environment and that any disruptive behavior on my part will not be allowed.

_____ I understand that **NO** telecommunication devices (such as cellphones, smart watches, tablets, wireless earbuds, AI glasses, etc.,) will be allowed in the clinical area. In case of emergency, the Course Coordinator or designee may be notified & message delivered to me.

_____ Instructors and staff may limit student use of electronic devices such as cell phones, cameras, laptop computers, tablets, wireless earbuds, smart watches, AI glasses, where such devices might interfere with the normal activity of the College. Students may use electronic devices to record class lectures with the permission of the instructor.

_____ I understand that nursing students have an obligation to always follow appropriate guidelines of social media etiquette (refer to BSCC Social Media Policy & Principles of Social Networking statement). I may not discuss Client information with anyone except clinical personnel, nursing program faculty and other students in the learning environment. I will be respectful with fellow students, faculty, and the public and NEVER post Client information on any social media site.

_____ I understand that I am required to maintain professional student and faculty boundaries which require that I use College email, CANVAS and/or College phone numbers to contact nursing faculty. I understand that faculty will respond to my email and/or phone calls during College business hours.

_____ I give consent for my grades to be posted on my CANVAS learning management system.

_____ I understand that I am to use Standard Precautions with all Clients with whom I make direct contact. If I am exposed to blood or body fluids of a Client, I will immediately notify my clinical instructor and follow agency protocol as well as the nursing program's "Critical Incident" protocol.

_____ I understand that I am responsible for any injury-related expense that I may incur while in the clinical area.

_____ I understand that if I am diagnosed with HIV/HBV or any other communicable disease, I am required to report this to the Nursing Program Coordinator or specific Nursing Campus Division Chair at BSCC.

_____ I understand I must have health insurance coverage each semester to attend the clinical component of each course.

_____ I understand that I must maintain CPR certification while in the nursing program; American Heart Association (AHA) at the BLS (Basic life support) level.

_____ I understand that I must come to the simulation lab prepared to participate in assigned simulation. The assigned simulation is mandatory and is evaluated on the appropriate Simulation/Clinical Evaluation Tool. If I am unprepared to give safe, competent care in the simulation lab, the instructor will require me to leave the clinical area and I will receive "0's" for clinical performance areas.

_____ I understand that I am required to submit a completed health form and this form must be submitted prior to start of clinical or I will not be allowed to attend clinical which will result in failure of that enrolled course. I understand that I am required to have an annual Flu shot and TB Skin test submitted by the required deadline.

_____ I agree that I have been given a copy of the Health Science ***Student Drug and Alcohol Screen Policy*** and that I have read and fully understand the consequences of violating this policy.

_____ I understand that unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, or alcohol, is prohibited on the campus of Bevill State Community College, or while I am in my school nursing uniform and that such behavior will result in a required drug screen and dismissal from the Department of Nursing. A grade of "F" will be given for all nursing courses being taken at that time.

_____ I understand that Bevill State Community College's nursing program has a **ZERO TOLERANCE** for controlled substance use or alcohol use while on campus or during any clinical facility assignments.

_____ I understand that drug screening will be required annually as part of my clinical screening for each nursing program of study, and at any time I may be subject to a random or a reasonable suspicion drug screen at my expense.

_____ I understand that during my enrollment in the Nursing Program clinical agencies may require that I be drug tested at my expense if I am suspected of drug use, or possession, while in the agency.

_____ I understand that a "non-negative" drug confirmation from any drug screening done by me will result in my immediate dismissal from the program enrolled without grounds for appeal. A grade of "F" will be given for all nursing courses being taken at that time. My dismissal due to a "non-negative" drug screen will make me ineligible for re-admission for a period of two years from the date of dismissal.

_____ I understand that failure to complete the drug screening as required by Bevill State Community College Health Sciences Programs shall prohibit me from continuing in the nursing program in which I am enrolled. I understand that nursing program has two programs of study, PN and ADN, and I will complete a preclinical drug screen prior to each program of study.

_____ I understand that violation of Health Science policies pertaining to a positive background will result in my immediate dismissal from the program.

_____ I understand that copies of my personal background information may be requested by a clinical affiliate, and I am obligated to comply with this request.

_____ I understand that an **unexcused** absence from any exam may result in my failing a specific course. Notification of absence **must** be received by instructor prior to scheduled test. (Test policy is covered in each course and in the Nursing Program Student Handbook).

_____ I understand that any exam must be taken as scheduled on the day/time in which the exam is scheduled by the faculty. Students who do not take their exam on the scheduled day may receive a "0" for the exam. Exam absences must be approved by the instructor prior to exam time. Documentation of excused absence must be submitted to the Course Coordinator or designee as directed and a hard copy provided to the Course Coordinator or designee on the day of return to campus to be placed in my student file. All eligible exam make-ups will be scheduled by the instructor and the student will be informed when to take the scheduled exam. Students are accountable for any and all content derived from previous courses in the current nursing course of study.

_____ I understand that I will be given an opportunity to review each unit test, as announced and conducted by instructor, and if I choose to not review the test at that time, then I will not be given the same opportunity do so after the next unit test is administered.

_____ I understand that if I arrive late/tardy on any Unit Exam Day, or Proctored Exam, I may not be allowed to take the exam. If I furnish a valid excuse, the faculty will then decide if I will be allowed to take the exam.

_____ I understand that if I arrive more than 15 minutes late/tardy for the Final Exam, I may not be allowed to take the exam and a score of "0" will be recorded for the missed exam. If I have a valid excuse or an extenuating circumstance, the excuse is to be provided to nursing administration and a decision from nursing administration will be made prior to being allowed to take the final exam.

_____ I understand that various theory and/or laboratory assignments are required throughout the semester. ALL assignments must be completed as prescribed by the course coordinator. Failure to complete any assignment will results in an Incomplete (I) grade for that course. These include but are not limited to, ATI proctored exams and remediation, CANVAS online discussions, Passpoint assignments, and other assignments/tests, etc.

_____ I understand the faculty benchmark score is level 2 on any ATI proctored exam. I understand level 2 score reflects "proficient" learning. Scores of level 1 and below level 1 suggest remediation needed in the content tested.

_____ I understand a unit grade will be entered for the required ATI proctored exam(s) and scored as outline in the ATI Testing Policy.

_____ I understand each student will be required to take the ATI Comprehensive Predictor according to ATI Test Plan. I have been provided a copy of the ATI Program Policy.

_____ I understand that I must maintain a grade of "C" or better in all required general education courses and maintain a cumulative 2.0 GPA during the nursing program. I must complete all general education courses according to the Alabama Community College System nursing education curriculum.

_____ I understand that as a nursing student I may be denied readmission/reinstatement to the course I failed/withdrew/interrupted if I do not have a BSCC GPA of 2.0 or if clinical space is unavailable/limited. (Current BSCC Catalog & Nursing Program Student Handbook Remediation Policy).

_____ I realize the Nursing Reinstatement Application must be completed including a letter of intent and submitted online at www.bscc.edu. Reinstatement is allowed only one

time and is not guaranteed due to limitations in clinical and/or classroom space. Reinstatement is contingent upon a majority vote by the campus admission committee. The Nursing Reinstatement Application is available on the college website www.bscc.edu on the Nursing Program page.

_____ I give permission for the Division of Nursing to write a letter of good standing to other institutions as needed in case of a transfer request. Students will make the request with the Nursing Program Coordinator in writing if needed.

_____ I understand I may **NOT** represent myself as a nursing student or engage in Client care as a nursing student, except as part of an assigned, planned learning activity in a clinical practice setting integral to the curriculum of the Bevill State Community College Nursing Program. By representing myself as a nursing student outside structured clinical assignments, I understand that I am jeopardizing my continuation in this nursing program. Should such activities be discovered, I fully understand that I will be immediately withdrawn from the nursing program.

_____ I agree that I have been given access to **LICENSURE INFORMATION** from the ABON (Alabama Board of Nursing), and I understand that completion of this academic program in no way assures me of my eligibility to write the NCLEX exam or to obtain ABON licensure.

_____ I agree that I have been provided a copy of the *Essential Functions* for the Nursing Program students and I must maintain the ability to meet essential functions with or without reasonable accommodations during the nursing program.

_____ I understand that I am expected to function within the scope of practice as defined by the current ABON Nurse Practice Act.

____ I understand that I must maintain all Clients' confidentiality. If I fail to maintain confidentiality, I will be immediately dismissed from the Nursing Program with no Health Science program readmission (HIPAA policy included in the Nursing Policy handout/packet at initial Nursing Program Orientation).

_____ I understand that any infraction of the nursing policy (ie: background/affidavit check, breach of confidentiality, clinical unsatisfactory, etc.) will result in my immediate dismissal from the nursing program with a grade of "F" and with no readmission to **any** Health Science program offered at BSCC.

_____ I agree that I have been given a copy of the At Risk Policy. I understand the Division of Nursing operates under the Honor Code in the academic and clinical setting, which neither permits nor tolerates misconduct. Academic and clinical misconduct is taken very seriously and addressed as soon as possible with the student involved, the nursing

course coordinator and Division Chair. Students may be guilty of academic misconduct either directly or indirectly through participation or assistance. Three "at risk" incidents during enrollment in the BSCC nursing program are grounds for an "F" for the current nursing course. Readmission to the program will be on an individual basis with consideration of the seriousness of the "at risk" behavior. Some infractions may result in immediate dismissal of the program -see "at-risk" policy for those behaviors.

_____ I understand the nursing faculty reserves that right to withdraw any student from the program if a clinical agency refuses to allow that student clinical experiences.

_____ I understand that I must follow the guidelines in the nursing dress code for clinical, and simulation experiences.

_____ I understand that I must complete at least 25% of the credit hours required for the degree/certificate at Bevill State Community College in order to graduate from the nursing program.

_____ I understand that some of the college's third-party affiliates may require additional vaccinations and/or proof of vaccinations, such as COVID-19 or meningococcal, etc, I understand that I may be unable to successfully complete courses that require clinical if I am unable to adhere to the policies mandated by clinical partners.

_____ I understand that if I have any concerns, that I must follow the chain of command that is in the Nursing Program Handbook.

_____ I am aware that if I wish to file a formal academic grievance, that policy is in the Bevill State Community College, Student Handbook.

I have read and fully understand the above initialed items and the Program Policies of the Bevill State Community College's Department of Nursing. My signature indicates my intent to adhere to said items and Program Policies.

_____ _____

Student's Printed Name Student's Signature

_____

Date

ACCS Nursing Concept Based Curriculum (Feb 17, 2016)

	Theory Credit Hours	Weekly Theory Contact Hours	Lab Credit Hours	Weekly Lab Contact Hours	Clinical Credit Hours	Weekly Clinical Contact Hours	Total Credit Hours	Weekly Total Contact Hours
First Semester								
NUR 112 - Fundamentals Concepts of Nursing	4	4	2	6	1	3	7	13
MTH 100 (or Higher)	3	3	0	0	0	0	3	3
BIO 201 - A&P I	3	3	1	2	0	0	4	5
Total	**10**	**10**	**3**	**8**	**1**	**3**	**14**	**21**
Second Semester								
NUR 113 - Nursing Concepts I	4	4	1	3	3	9	8	16
ENG 101 – English	3	3	0	0	0	0	3	3
PSY 210 - Human Growth and Development	3	3	0	0	0	0	3	3
BIO 202 A&P II	3	3	1	2	0	0	4	5
Total	**13**	**13**	**2**	**5**	**3**	**9**	**18**	**27**
Third Semester								
NUR 114 - Nursing Concepts II	5	5	0	0	3	9	8	14
NUR 115 - Evidence Based Clinical Reasoning	1	1	0	0	1	3	2	4
SPH 106 or 107 – Speech	3	3	0	0	0	0	3	3
Total	**9**	**9**	**0**	**0**	**4**	**12**	**13**	**21**
Fourth Semester								
NUR 211 - Advanced Nursing Concepts	4	4	0	0	3	9	7	13
BIO 220 - General Microbiology	2	2	2	4	0	0	4	6
Total	**6**	**6**	**2**	**4**	**3**	**9**	**11**	**19**
Fifth Semester								
NUR 221 - Advanced Evidence Based Clinical Reasoning	3	3	0	0	4	12	7	15
HUM (Ethics preferred)	3	3	0	0	0	0	3	3
Total	**6**	**6**	**0**	**0**	**4**	**12**	**10**	**18**
Program Total	**44**	**44**	**7**	**17**	**15**	**45**	**66**	**106**

Academic & Nursing Theory Contact Hours	660
Academic & Nursing Lab Contact Hours	255
Nursing Clinical Contact Hours	675
Total Program Contact Hours	**1590**

Traditional Nursing Program Options

Students earn a Practical Nurse (PN) certificate upon the successful completion of NUR 112- NUR 115 In addition to fulfilling all academic requirements for the certificate option.

Students earn an Associate Degree in Nursing (ADN) upon successful completion of NUR 112-NUR 221, in addition to fulfilling all academic requirements for the degree option.

BEVILL STATE COMMUNITY COLLEGE

NURSING ACADEMIC ADVISING CHECKLIST

First Semester		Credit	Date	Grade
BIO 201	Human Anatomy & Physiology I	4	_____	_____
MTH 100	Intermediate College Algebra	3	_____	_____
ORI 107	Student Survival Skills	1	_____	_____
NUR 112	Fundamentals of Nursing	7	_____	_____
	Total Credits	**15**		

Second Semester				
ENG 101	English Composition	3	_____	_____
BIO 202	Human Anatomy & Physiology II	4	_____	_____
PSY 210	Human Growth & Development	3	_____	_____
NUR 113	Nursing Concepts I	8	_____	_____
	Total Credits	**18**		

Third Semester – (Students are encouraged to sit for NCLEX-PN at the completion of 3rd semester)

SPH 106 or SPH 107		3	_____	_____
NUR 114	Nursing Concepts II	8	_____	_____
NUR 115	Evidence Based Clinical Reasoning	2	_____	_____
	Total Credits	**13**		

Fourth Semester				
BIO 220	Microbiology	4	_____	_____
NUR 211	Advanced Nursing Concepts	7	_____	_____
	Total Credits	**11**		

Fifth Semester				
HUM Elective _____		3	_____	_____
NUR 221	Advanced Based Clinical Reasoning	7	_____	_____
	Total Credits	**10**		

BSCC Pre-requisite Requirements for Academic Classes:

- BIO 103-Principles of Biology – Pre-requisite course for BIO 201 - Human Anatomy & Physiology I And BIO 220 - Microbiology
- The College offers a HESI Bypass exam for BIO 103. Campus Testing Coordinators will schedule these exams
- PSY 200 – General Psychology is a pre-requisite course for PSY 210 – Human Growth and Development

BEVILL STATE COMMUNITY COLLEGE

Option 2 (4-semester PN and 6 semester ADN) Program Advising List

First Semester		Credit	Date	Grade
BIO 201	Human Anatomy & Physiology I	4	_____	_____
MTH 100	Intermediate College Algebra	3	_____	_____
ORI 107	Student Survival Skills	1	_____	_____
NUR 112	Fundamentals of Nursing	7	_____	_____
	Total Credits	**15**		

Second Semester				
ENG 101	English Composition	3	_____	_____
BIO 202	Human Anatomy & Physiology II	4	_____	_____
PSY 210	Human Growth & Development	3	_____	_____
NUR 113	Nursing Concepts I	8	_____	_____
	Total Credits	**18**		

Third Semester				
NUR 114	Nursing Concepts II	8	_____	_____
	Total Credits	**8**		

Fourth Semester – (Students are encouraged to sit for NCLEX-PN at the completion of 4th semester)

SPH 106 or SPH 107		3	_____	_____
NUR 115	Evidence Based Clinical Reasoning	2	_____	_____
	Total Credits	**5**		

Fifth Semester				
BIO 220	Microbiology	4	_____	_____
NUR 211	Advanced Nursing Concepts	7	_____	_____
	Total Credits	**11**		

Sixth Semester				
HUM Elective _____		3	_____	_____
NUR 221	Advanced Based Clinical Reasoning	7	_____	_____
	Total Credits	**10**		

BSCC Pre-requisite Requirements for Academic Classes:

- BIO 103-Principles of Biology – Pre-requisite course for BIO 201- Human Anatomy & Physiology I And BIO 220- Microbiology
- The College offers a HESI Bypass exam for BIO 103. Campus Testing Coordinator will schedule these exams
- PSY 200 – General Psychology is a pre-requisite course for PSY 210 – Human Growth and Development

BEVILL STATE COMMUNITY COLLEGE

NURSING PROGRAM INFORMATION

NURSING MOBILITY: LPN & Paramedic to ADN

ADVISING CHECKLIST

Required Pre-requisite Classes	Credit	Date	Grade
BIO 201 Human Anatomy & Physiology I	4	_____	_____
MTH 100 Intermediate College Algebra	3	_____	_____
ENG 101 English Composition	3	_____	_____
BIO 202 Human Anatomy & Physiology II	4	_____	_____
PSY 210 Human Growth & Development	3	_____	_____
SPH 106 or 107 Speech	3	_____	_____

NOTE: Proof of valid, unencumbered LPN licensure (Alabama or Multistate licensure (MSL)) or active, unencumbered Alabama Paramedic licensure at the time of application is required.

Non-nursing applicants must provide a current nurse aide certification with certification within the past 24 months.

First Semester

ORI 107 Student Survival Skills	1	_____	_____
NUR 209 – Concepts for Healthcare Transition	10	_____	_____
Total Credits	**10-11**		

Second Semester

BIO 220 Microbiology	4	_____	_____
NUR 211 Advanced Nursing Concepts	7	_____	_____
Total Credits	**11**		

Third Semester

HUM Elective _____	3	_____	_____
NUR 221 Advanced Based Clinical Reasoning	7	_____	_____
Total Credits	**10**		

Upon successful completion of NUR 209, students will be awarded 15 hours of non-traditional credit.

LPN to RN students completing the standardized statewide Concept Based Practical Nursing Curriculum from a college inside the Alabama Community College System (ACCS) who have graduated within one academic year of start of the mobility program are waived from taking NUR 209. These students will enter the nursing program at NUR 211. (In order to receive a diploma from Bevill State Community College, students must complete at least 25 percent of the credit hours required for the degree/certificate at Bevill State)

Progression:

Students with two non-progressions in the mobility program must reapply and be accepted to start over in NUR 209, even if the student started the program in NUR 211. Students may elect to apply to the ADN program from the beginning.