

ETHICS TRAINING VIDEO

INSTRUCTIONS



Type of Organization: **State**

Name of Organization:
Bevill State Community College

First Name: **Your first name**

Middle Name:
Your middle name or initial

Last Name: **Your last name**

***Download/Save the PDF of your certificate. Print. Sign. Return to the address below:**

Human Resources
Bevill State Community College
1411 Indiana Avenue
Jasper, AL 35501
Employment@bscc.edu

PLEASE GO TO THIS WEB ADDRESS:

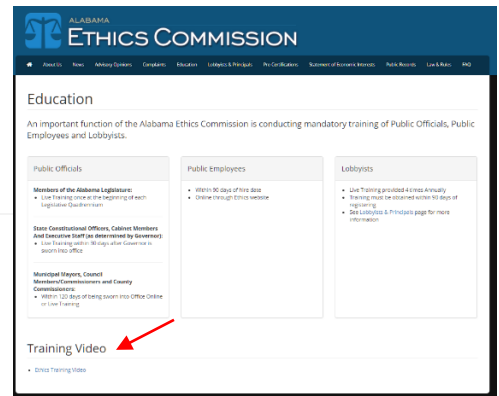
[HTTP://ETHICS.ALABAMA.GOV/EDUCATION.ASPX](http://ethics.alabama.gov/education.aspx)

To get started, please go the web address listed above.

Once on the page, scroll to the bottom of the page and click on the Ethics Training Video Link.

Training Video

• Ethics Training Video



On the next page, read the instructions and click

Continue to video

This will take you to the  page. Click **Begin**.

After clicking begin, you will be taken to a new page with several instructions. Have your speakers ready and listen to the **ENTIRE** instructions. Only then will you be able to continue. After the instructions have been read to you, click **Continue**. From this point forward, you must listen and follow instructions on each page to continue. Some of these instructions may require you to take short quizzes.

At the end of the Ethics Training, you will come to a page where it asks you to "Pledge your Honor." Click on the **Please Accept My Pledge**. Then click on the **Click Here to Print Your Certificate** button. Use the information in the left-hand column of these instructions as prompted. Be aware that you will not be able to use a back button to edit your information. Please check your information before clicking

Submit My Information

Your ethics training certificate must be received in Human Resources prior to receiving your first paycheck. If you have any questions or any technical difficulties with the training, please call 1-800-648-3271 ext. 5805 or email employment@bscc.edu.

