



HEALTH SCIENCES

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The Health Science Division offers programs of study leading to the Associate in Applied Science degree in Nursing and Emergency Medical Technician-Paramedic. Certificate programs are offered in Practical Nursing, Emergency Medical Technician-Basic, Emergency Medical Technician-Advanced, Paramedic, Surgical Technology, and Phlebotomy. Certificates of completion for non-credit, which are short term and concentrated, are offered in Nurse Assistant, Surgical Instrument Technician, and Mental Health Qualified Technician. Bevell State students may also participate in other health science programs, such as Dental Hygiene, Diagnostic Imaging (Radiology), Diagnostic Medical Sonography, Nursing Transfer-BSN, Occupational Therapy Assistant, Physical Therapy Assistant, Respiratory Therapy and Sports Medicine offered through linkage programs with other colleges. Most of the programs of study that lead to the associate in applied science degree require graduates to pass a test given by the appropriate licensure board in order to practice their professional skills. Graduates should be aware that final determination of eligibility to sit for the examination is made by the licensure board after review of the candidate's application and that Bevell State Community College has no control over the decisions of these licensure boards. Other factors may affect eligibility for licensing such as conviction of a criminal offense; conviction of a felony; drug/alcohol abuse or treatment for dependency on alcohol/illegal chemical substances; conviction of driving under the influence of drugs/alcohol; and/or treatment of mental illness.

Admission to the College does not guarantee admission to a specific health science program of study, as these programs have additional requirements that must be met. Students should carefully review the specific programs of study to determine the requirements and/or the academic course prerequisites. Also, the Health Science programs of study have specific ACT and/or COMPASS Placement Test scores to place in academic courses.

The College is committed to the health and welfare of the students enrolled in the Health Science programs of study. Therefore, various immunization and medical requirements are mandated with enrollment in a program or course. Health Science courses require students to carry health insurance, which is the responsibility of the student. Malpractice insurance is also required and will be included as a fee, payable with the student's tuition. Health Science programs of study require drug screening, background checks, and testing fees, the costs of which are also the responsibility of the student. In addition, housing, travel, parking, and meal expenses while involved in clinical activities are the responsibility of the student.

Certain clinical facilities utilized by the Health Science programs require drug screening and criminal background checks declaring that the student has no positive drug screens and no criminal history. Therefore, a background check will be required prior to enrollment in the Health Science programs and drug screens will be conducted prior to assigned clinicals as well as randomly throughout student's enrollment during assigned clinicals. The cost of the background check **and drug screens related to cause** will be the responsibility of the student. Violation of Health Science policies pertaining to a student's positive drug screen and/or a positive background check will result in the student being denied admission to any Health Science program or when already enrolled, the result will be the student's immediate dismissal from the enrolled Health Science program. A dismissal from any Health Science program for disciplinary or unsafe client care will result in a student being ineligible for readmission to any Health Science program offered at Bevell State.

Programs of study within the Health Science Division require specific essential mental and physical capabilities if the student is to be

successful. Essential functions for each Health Science program of study are available in the program director's offices and on the Bevell State website (www.bscc.edu).

NOTE: Bevell State's Health Science Division makes every effort to include relevant, timely and accurate information in the Catalog. However, the Health Science Division reserves the right to make changes in the calendar, admissions policies, expenses, programs, curricula, course descriptions or any other matters addressed or not addressed in this publication. Prospective students and enrolled students should check with college admission officers and academic advisors to learn of any such changes. Also, some updates may be included in the online version of the Catalog. See www.bscc.edu/catalog.

NURSING

Associate Degree Nursing (ADN)

Licensed Practical Nurse Mobility Track (ADN)

Practical Nursing (PN)

NURSING, ADN (NUR)

**Associate in Applied Science Degree
Fayette, Hamilton, Jasper & Sumiton Campuses**

The Associate Degree Nursing (ADN) program is a five-semester program whose mission is preparing professional nurses (RN's) to address health care needs of the community in both acute and long-term care settings where policies and procedures are specified. Critical thinking, the nursing process, communication, safety, client education, ethical-legal issues, the health-illness continuum, and pharmacology are core themes used to develop content within the curriculum. The ADN curriculum incorporates general education courses along with nursing courses. The nursing courses include classroom instruction with guided clinical experiences in varied health care agencies.

Registered nurses are prepared to fulfill entry level positions as staff nurses and may be employed in a variety of settings such as hospitals, clinics, physicians' offices, rehabilitative and long-term care facilities, home-health agencies and outpatient clinics. Career opportunities range from staff nurse positions in various health care settings to administrative, nurse practitioner and nurse educator roles, depending on advanced degrees pursued after ADN graduation. Job descriptions, wages, location of workplace, and specialized skills are all variable and dependent upon the ADN graduate's chosen workplace.

NOTE: The ADN program at Bevell State Community College has received full approval by the Alabama Board of Nursing and is accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN) formerly National League for Nursing Accrediting Commission (NLNAC), 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326 or www.acenursing.org; telephone number (404) 975-5000.

Admission Requirements

Applicants admitted into the Bevell State Community College Associate Degree Nursing program will be selected from high school graduates/GED recipients, students currently enrolled at Bevell State, applicants to the LPN Mobility Track program, and students transferring from other colleges and/or universities, according to established criteria.

Admission to the ADN program is a competitive process because the number of applicants exceeds the number of spaces available. The space available at clinical sites and student-teacher ratios required by

the Alabama Board of Nursing limit the number of applicants accepted each year. Final selection is made by the Nursing Admissions Committee. All applicants will be notified by mail of admission decisions.

Bevill State Community College has an institutional goal of ensuring diversity among its students; therefore, students are admitted on a competitive basis without discrimination with regard to age, religion, creed, ethnic origin, marital status, race, gender, or disability which does not interfere with attainment of program objectives.

Admission Criteria

1. Unconditional admission to the College with a cumulative 2.0 grade point average at the institution.
2. Receipt of complete application for the Associate Degree Nursing program will be April 1 of each year.
3. GPA points for admission are based on four courses: BIO 201-Anatomy & Physiology I, BIO 202-Anatomy & Physiology II, ENG 101-English Composition, and MTH 100-Intermediate College Algebra. A higher level math can be accepted in place of MTH 100. All four courses must be complete to earn GPA points. Points will be awarded for GPA using this example, 4.0 GPA=4.0 points, 3.7 GPA=3.7 points. No minimum GPA is required to apply.
4. There will be no time limit for previously taken courses such as Anatomy, Physiology, Math, or English.
5. A minimum ACT score of 18 is required for admission into the ADN program. The ACT score must be completed within five (5) years of the application deadline.
6. Eligibility for English 101 as determined by College policy. The minimum Math requirement is MTH 100 (Intermediate College Algebra).
7. Applicants must possess certain physical and mental abilities to meet the required essential functions of the nursing program. A list of Essential Functions is available in the nursing office or www.bscc.edu in the *Nursing Student Handbook*. A primary health physician must sign that the applicant meets the essential functions. Current nursing students will be asked to sign additional essential functions verifying no change in health status.
8. The Test of Essential Academic Skills (TEAS) score will **not** be used in the selection of nursing applicants beginning fall 2013.
9. Admission to the ADN program is competitive, and the number of students admitted is limited by the number of faculty and clinical facilities available. **Meeting minimal requirements does not guarantee acceptance.**
10. Applicants will be notified in writing of admission decisions.
11. Upon conditional admission to the ADN program, a clear background check will be required before enrollment in the Nursing program will be completed.
12. Upon admission, applicants must provide proof of three Hepatitis vaccinations or proof of starting the three Hepatitis vaccinations series, MMR vaccination IgG or positive titer, Mumps vaccination IgG or positive titer, Rubella vaccination IgG or positive titer, Varicella vaccination IgG or positive titer, current tetanus (Tdap) vaccination or positive titer, and proof of current TB testing (within six months) status. Annual flu vaccines will be required.
13. Upon conditional admission, applicant must provide verification of health insurance coverage, as well as, maintain their health insurance coverage throughout the nursing curriculum.
14. Upon conditional admission, applicant must provide physical exam completed by a primary health physician (PMP). Physical, exam, TB skin test and essential functions must be updated annually.

General Education Courses	Semester Hours
ENG 101, English Composition I	3
SPH 106, Fundamentals of Oral Communication or SPH 107, Fundamentals of Public Speaking	3
Humanities Elective	3
MTH 100, Intermediate College Algebra or higher level	3
BIO 201-202, Human A & P I-II	8
BIO 220, Microbiology	4
PSY 200, General Psychology	3
PSY 210, Human Growth and Development	3
Total General Education Credits	30

Field of Concentration Courses

NUR 102, Fundamentals of Nursing	6
NUR 103, Health Assessment	1
NUR 104, Introduction to Pharmacology	1
NUR 105, Adult Nursing	8
NUR 106, Maternal and Child Nursing	5
NUR 201, Nursing Through the Lifespan I	5
NUR 202, Nursing Through the Lifespan II	6
NUR 203, Nursing Through the Lifespan III	6
NUR 204, Role Transition for the Registered Nurse	4
Total Field of Concentration Credits	42
Total Credits	72

Associate degree nursing graduates are encouraged to consider the RN to BSN and/or the RN to BSN/MSN degree offered at four-year universities. To be considered for admission to the RN to BSN track, students may contact their BSCC nursing advisor or the RN Mobility Track advisor at a four-year institution to inquire about additional academic core courses and admission requirements.

Graduation

To receive an Associate in Applied Science Degree in Nursing, a student must meet the following requirements:

1. File an application for graduation with the Office of Student Services.
2. Clear all obligations with the College.
3. Successfully complete the 72 semester credit hours required in the ADN nursing curriculum with a grade of "C" (2.0 GPA) or better.

LICENSED PRACTICAL NURSE MOBILITY TRACK
Associate in Applied Science Degree
Fayette, Hamilton, Jasper & Sumiton Campuses

Licensed Practical Nurse (LPN) applicants will be selected by the ADN admissions committee on a competitive basis according to the following criteria:

1. Unconditional admission to the College with a cumulative grade point average of 2.0 at the institution.
2. Receipt of completed application for the Practical Nursing Mobility Track by:
 - a. September 1 of each year for NUR 200 and NUR 201. NUR 200 mobility is for LPNs completing licensure prior to fall 2005. NUR 201 mobility is for LPNs completing licensure in the Alabama Community College System standardized PN curriculum.
3. Applicants must have successfully completed the following prerequisite courses:
 - a. The minimal math requirement is MTH 100 Intermediate College Algebra (3 credit hours). MTH 100 must be completed prior to enrollment in NUR 200 or NUR 201

- mobility track.
- b. Anatomy and Physiology I (BIO 201) (4 credit hours);
 - c. There will be no time limit for previously taken courses such as Anatomy, physiology, math or English.
 - d. In addition, applicants must have successfully completed ENG 101 (3 credit hours) & BIO 202 (4 credit hours) for admission to NUR 201.
4. Eligibility for English 101 (ENG 101) as determined by College policy for applicants to NUR 200.
 5. Applicants must possess certain physical and mental abilities to meet the required essential functions of the nursing program. A list of Essential Functions is available in the nursing office or www.bscc.edu in the *Nursing Student Handbook*.
 6. The Test of Essential Academic Skills (TEAS) score will **not** be used in the selection of nursing applicants beginning fall 2013.
 7. GPA points for admission are based on four courses: BIO 201-Anatomy & Physiology I, BIO 202-Anatomy & Physiology II, ENG 101-English Composition, and MTH 100-Intermediate College Algebra. A higher level math can be accepted in place of MTH 100. All four courses must be complete to earn GPA points. Points will be awarded for GPA using this example, 4.0 GPA=4.0 points, 3.7 GPA=3.7 points. No minimum GPA is required to apply. The GPA for high school students without college coursework should be cumulative.
 8. A minimum ACT score of 18 is required for admission into the ADN program. The ACT score must be completed within five (5) years of the application deadline.
 9. All general education coursework required in the nursing program must have been completed with a grade of "C" or better.
 10. Students meeting all criteria will be considered for admission on a space available basis.
 11. Admission to the Practical Nursing Mobility program is competitive, and the number of students is limited by the number of faculty and clinical facilities available. **Meeting minimal requirements does not guarantee acceptance.**
 12. PN graduates from the Alabama Community College System (ACCS) nursing curriculum who have graduated within the last two years will be admitted on a space available basis into the third semester of the five semester ADN curriculum (NUR 201). Other applicants that are not graduates from the ACCS nursing curriculum or those from the ACCS curriculum who have graduated longer than two years ago must apply for entry into the second semester mobility course (NUR 200). Upon successful completion of NUR 200 and a cumulative GPA of 2.0, the student will be eligible to continue in the ADN program.
 13. The following PN mobility applicants must have proof of an unencumbered Alabama LPN license:
 - a. Those who have graduated more than three months from the date of application from an Alabama Board of Nursing approved LPN program;
 - b. Out-of-state applicants;
 14. Applicants must provide the following documents with their application:
 - a. A current CPR certification (AHA) at the healthcare provider level.
 - b. Proof of three Hepatitis vaccinations or positive titer, MMR vaccination IgG or positive titer, Mumps vaccination IgG or positive titer, Rubella vaccination IgG or positive titer, Varicella vaccination IgG or positive titer, current tetanus (Tdap) vaccination or positive titer, and proof of current TB testing (within six months) status; Annual flu vaccines will be required.
 - c. Verification of health insurance coverage.
 - d. Verification from employer of 500 clock hours as an LPN in a hospital, an urgent care facility, or nursing home setting within the last 12 months prior to admission in the program. The 500 clock hours must be verified by the student's

employer on company stationary. The deadline for meeting the 500 clock hours is one week prior to the start of summer classes.

15. Upon conditional admission to the ADN program, a clear background check will be required before enrollment in the Nursing program will be completed.
16. Upon conditional admission, applicant must provide verification of health insurance coverage, as well as, maintain their health insurance coverage throughout the nursing curriculum.

Prerequisite Courses Prior to NUR 200

MTH 100 or higher level Mathematical Applications	3
BIO 201, Human Anatomy and Physiology	4
Total Prerequisites prior to NUR 200	7

General Education Courses

	Semester Hours
ENG 101, English Composition I	3
SPH 106, Fundamentals of Oral Communication or SPH 107, Fundamentals of Public Speaking	3
Humanities Elective (art, music, philosophy, religion or literature)	3
BIO 202, Human A & P II	4
BIO 220, Microbiology	4
PSY 200, General Psychology	3
PSY 210, Human Growth and Development	3
General Education Credits	23
Total General Education Credits	30

Field of Concentration Courses

NUR 200, Nursing Career Mobility Assessment	6
NUR 201, Nursing Through the Lifespan I	5
NUR 202, Nursing Through the Lifespan II	6
NUR 203, Nursing Through the Lifespan III	6
NUR 204, Role Transition for the Registered Nurse	4
Total Field of Concentration Credits	27
Total Credits	57

**Students who successfully complete NUR 200 will additionally be awarded 15 nontraditional hours in Field of Concentration at the completion of the LPN Mobility curriculum.*

Prerequisite Courses Prior to NUR 201

MTH 100 or higher level Mathematical Applications	3
BIO 201, Human Anatomy and Physiology I	4
BIO 202, Human Anatomy and Physiology II	4
ENG 101, English Composition	3
Total Prerequisites prior to NUR 201	14

General Education Courses Remaining

SPH 106, Fundamentals of Oral Communication or SPH 107, Fundamentals of Public Speaking	3
Humanities Elective	3
BIO 220, Microbiology	4
PSY 200, General Psychology	3
PSY 210, Human Growth and Development	3
General Education Credits	16
Total General Education Credits	30

Field of Concentration Courses Remaining

NUR 201, Nursing Through the Lifespan I	5
NUR 202, Nursing Through the Lifespan II	6
NUR 203, Nursing Through the Lifespan III	6
NUR 204, Role Transition for the Registered Nurse	4
Field of Concentration Credits	21
Total Field of Concentration Credits	51

**LPN Mobility students admitted to NUR 201 will already have 21 credit hours on LPN transcript for NUR 102, 103, 104, 105 & 106 for a total of 42 Field of Concentration hours at completion of the LPN Mobility curriculum.*

PRACTICAL NURSING (LPN)

Long-term Certificate

Fayette, Hamilton, Sumiton Campuses
& Pickens County Educational Center

The Practical Nursing (PN) program is a three-semester program whose mission is to prepare nurses (LPN's) to meet basic health care needs in structured settings of acute and long-term care where policies and procedures are specified and carried out under the direction of a licensed professional nurse or other licensed healthcare provider. Critical thinking, the nursing process, communication, safety, client education, ethical-legal issues, the health-illness continuum and pharmacology are core themes used to develop content within the curriculum. Graduates are prepared to fulfill entry-level positions as staff nurses and may be employed in a variety of settings such as hospitals, clinics, physicians' offices, rehabilitative, long-term care facilities and outpatient clinics. Career opportunities for the PN graduate range from staff nurse positions in various healthcare settings to pursuing professional nurse licensure and advanced degree roles. Job descriptions, wages, location of work place and skills required are all variable and dependent upon the PN graduate's chosen workplace.

Effective July 1, 2011 colleges are required to disclose certain information for any Title IV eligible program that prepares students for gainful employment (as defined by the US Department of Education) in a recognized occupation. The Practical Nursing program has been identified as a Gainful Employment program. Disclosure information about the programs can be found at <http://www.bscc.edu/documents/BevillGainfulEmploymentDisclosure.pdf>

NOTE: The PN program at Bevill State Community College has received full approval by the Alabama Board of Nursing and is accredited by the Accreditation Commission for Education in Nursing, Inc. (ACEN) formerly National League for Nursing Accrediting Commission (NLNAC), 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326 or www.acenursing.org; telephone number (404) 975-5000.

Admission Requirements

Applicants admitted into the Bevill State Practical Nursing (PN) program each year will be selected from high school graduates/GED recipients and/or students currently enrolled at Bevill State. Final selection for classes is made by the Nursing Admissions Committee. All applicants will be notified by mail of admission decisions.

Bevill State Community College has an institutional goal of ensuring diversity among its students; therefore, students are admitted on a competitive basis without discrimination with regard to age, religion, creed, ethnic origin, marital status, race, gender, or disability which does not interfere with attainment of program objectives. A complete admission file must be submitted.

Admission Criteria

1. Unconditional admission to the College with a cumulative 2.0 grade point average at the institution.
2. Receipt of completed application to the Practical Nursing program by September 1 of each year for Spring admission.
3. GPA points for admission are based on four courses: BIO 201-Anatomy & Physiology I, BIO 202-Anatomy & Physiology II, ENG 101-English Composition, and MTH 100-Intermediate College Algebra. A higher level math can be accepted in place of MTH 100. All four courses must be complete to earn GPA points. Points will be awarded for GPA using this example, 4.0 GPA=4.0 points, 3.7 GPA=3.7 points. No minimum GPA is required to apply.
4. A minimum of ACT score of 16 is required for admission into the PN program. The ACT score must be completed within five (5) years of the application deadline.
5. Eligibility for English 101 (ENG 101) and Math 116 (MTH 116) or higher math as determined by College policy.
6. Applicants must possess certain physical and mental abilities to meet the required essential functions of the nursing program. A

list of Essential Functions is available in the nursing office or www.bscc.edu in the *Nursing Student Handbook*.

7. The Test of Essential Academic Skills (TEAS) score will **not** be used in the selection of nursing applicants beginning fall 2013.
8. Admission to the Practical Nursing program is competitive, and the number of students is limited by the number of faculty and clinical facilities available. **Meeting minimal requirements does not guarantee acceptance.**
9. Upon conditional admission to the PN program, a clear background check will be required before enrollment in the Nursing program will be completed.
10. Upon admission, applicants must provide proof of three Hepatitis vaccinations or positive titer, MMR vaccination IgG or positive titer, Mumps vaccination IgG or positive titer, Rubella vaccination IgG or positive titer, Varicella vaccination IgG or positive titer, current tetanus (Tdap) vaccination or positive titer, and proof of current TB testing (within six months) status. Annual flu vaccine is required.
11. Upon conditional admission, applicant must provide verification of health insurance coverage, as well as, maintain their health insurance coverage throughout the nursing curriculum.

Students are admitted into the PN program only in the Spring semester of each year.

General Education Courses

	Semester Hours
BIO 201, Anatomy & Physiology I	4
BIO 202, Anatomy & Physiology II	4
ENG 101, English Composition I	3
MTH 116, Mathematical Applications or higher level	3
Total General Education Credits	14

Field of Concentration Courses

NUR 102, Fundamentals of Nursing	6
NUR 103, Health Assessment	1
NUR 104, Introduction to Pharmacology	1
NUR 105, Adult Nursing	8
NUR 106, Maternal and Child Nursing	5
NUR 107, Adult/Child Nursing	8
NUR 108, Psychosocial Nursing	3
NUR 109, Role Transition for the Practical Nurse	3
Total Field of Concentration Credits	35
Total Credits	49

Graduation

To receive a certificate in Practical Nursing, a student must meet the following requirements:

1. File an application for graduation with the Office of Student Services.
2. Clear all obligations with the College.
3. Successfully complete the 49 semester credit hours required in the PN nursing curriculum with a grade of "C" (2.0 GPA) or better.

NURSING PROGRAM POLICIES

Progression Policy

In order to continue in the nursing program, the student must:

1. Maintain a grade of "C" or better in all required general education and nursing courses and maintain a 2.0 cumulative GPA at current institution.
2. Complete all required general education courses according to the Alabama Community College System (ACCS) Nursing Education curriculum unless completed prior to admission. Any exceptions must be approved by the Dean for Health Sciences.
3. Maintain ability to meet essential functions for nursing with or without reasonable accommodations.
4. Maintain current CPR certification; American Heart Association (AHA) at the health care provider level.
5. Complete all nursing courses in the prescribed sequence. If a student withdraws or makes a "D" or an "F" in a nursing course, the student cannot progress in the nursing course sequence until the course is repeated successfully. **Course repetition will be based on instructor availability and program resources.**
6. Adhere to the Bevill State Conduct Code and the Code of Ethics for Professional Nurses. Nursing faculty reserves the right at any time to require the dismissal of any student whose conduct or clinical performance is regarded as unsatisfactory. In such situations, an "F" will be entered on the student's transcript. Students receiving an "F" for this reason will not be eligible for readmission into any Health Science program.
7. The nursing faculty reserves the right to withdraw any student from the program if a clinical agency refuses to allow that student clinical experiences.
8. Submit a satisfactory health screening data form, TB skin test and flu vaccine annually.
9. Maintain health insurance coverage throughout the program.
10. Adhere to current program attendance policy.
11. Obtain the required Bevill State student uniform.
12. Complete the required program semester hours to qualify for graduation. Some variation is allowed to accommodate transfer credit for colleges on a quarter hour system. An overall 2.0 GPA is required for graduation. Requirements for graduation are outlined in the College Catalog.
13. Function within the scope of practice as defined by the current Alabama Board of Nursing Nurse Practice Act.
14. There shall be no auditing allowed for any Health Science classes.

Nursing Non-Progression

Nursing non-progression is defined as failure of one or more courses in a semester OR withdrawal (for any reason) from one or more courses in two separate semesters. Two instances of non-progression will result in dismissal from the ADN or PN program. If the student has two non-progressions in the ADN program, the student is allowed one non-progression in the PN program. If a student has one non-progression in the ADN program and transfers to the PN program, that student is allowed two non-progressions in the PN program.

Reinstatement

Reinstatement is defined by ACCS as: Students who have withdrawal or failure in a nursing course and are eligible to return to that course will be considered for reinstatement to the program. Students who experience nursing non-progression in the nursing program and who desire reinstatement in the program must apply for reinstatement to the program by scheduling an appointment with the appropriate campus division chair to discuss the reinstatement process.

Reinstatement to the program will be allowed one time only. A student must request reinstatement within one year from the term of non-progression to be eligible for reinstatement. Students dismissed from the program for disciplinary reasons and/or unsafe client care in the clinical area will NOT be allowed reinstatement to the nursing program. Students must adhere to nursing curriculum and program policies and procedures in effect at the time of reinstatement.

In order to be reinstated, a student must:

1. Apply for readmission to the College and nursing program if not currently enrolled.
2. Student must request reinstatement within one academic year from the term of withdrawal, disruption or failure in the nursing program. A student must be reinstated to the nursing program only one time.
3. A student must have a 2.0 cumulative GPA at the current institution for reinstatement.
4. Students must notify the Health Science Division Chair of their request for reinstatement.
5. Adhere to nursing curriculum or program policies or procedures effective at the point of reinstatement. All nursing program admission standards must be met.
6. Have had no more than one non-progression since program admission. Students transferring to the PN program cannot be considered for readmission into the ADN program. Students transferring to the PN program must follow guidelines for PN to RN mobility policy. A total of two unsuccessful attempts in two separate semesters (D, F, or W) in the nursing program will result in dismissal from the program.
7. Demonstrate acceptable skills proficiency by successfully passing the Nursing Remediation course (BSS 101) PRIOR to readmission.
8. Meet acceptable criteria for placement at clinical agencies for clinical experiences.
9. Demonstrate current American Heart Association CPR at the health care provider level.
10. **Reinstatement to the nursing program is not guaranteed.** Selection for reinstatement is based on GPA at the current institution and space available. Reinstatement may be denied due to, but not limited to, any of the following circumstances:
 - a. Grade point average is less than 2.0 from courses completed at current institution.
 - b. Refusal by clinical agencies to accept the student for clinical experiences.
 - c. Twelve months have elapsed since the student was enrolled in a nursing course.
 - d. Space unavailability.
 - e. Failure to successfully complete the Nurse Remediation course.
11. Failure to follow these procedures may result in denial of reinstatement to the program.
12. Any changes in the program curriculum, admissions criteria, or procedures will be applicable upon the student's reinstatement.
13. Students may be reinstated only once at the point where they dropped, interrupted or failed from the initial admission to one of the programs.
14. A student exiting the program for the second time must reapply and will be considered for readmission into the first semester of the nursing curriculum.
15. Students are required to update all drug testing and background screening according to program policy.
16. Failure to successfully complete the nursing remediation course will result in denial of reinstatement to the program.
17. If a student has a documented extenuating circumstance that should be considered related to a withdrawal or failure, then this

student may request a hearing before the Admission Committee or other appropriate college committee for a decision on repeating a course or readmission to the program.

Readmission

Readmission is defined by ACCS as: Students not eligible for program reinstatement may apply for program admission as a new student. If accepted as a new student, the student must take or retake all nursing program courses.

Transfer Student Admission

This transfer policy applies only to students desiring to transfer between ACCS institutions.

Students wishing to transfer must:

1. Meet the minimum admission standards for the nursing program.
2. Possess a GPA of 2.0 in all nursing program required courses taken at another institution at time of transfer. Nursing course credit will only be accepted from accredited nursing programs.
3. Dean/Director of previous nursing program must provide a letter of eligibility for progression in previous nursing program.
4. Be a student in good standing and eligible to return to the previous nursing program.
5. Comply with all program policy requirements at accepting institution.
6. Complete at least 25 percent of the nursing program required courses for degree/certificate at the accepting institution.
7. Acceptance of transfer students into nursing programs is limited by the number of faculty and clinical facilities available. **Meeting minimal standards does not guarantee acceptance.**
8. Applicants must possess certain physical and mental abilities to meet the required essential functions of the nursing program. A list of Essential Functions is available in the nursing office or www.bscc.edu in the *Nursing Student Handbook*.
9. Applicants must meet program health requirements.
10. The Nursing Director will make recommendations to the Dean of Health Sciences for acceptance of prior nursing course(s) credit.
11. Must meet acceptability criteria for placement at clinical agencies for clinical experience.
12. Transfer students will be required to pass a dose calculation exam at 100%. Only one re-test will be allowed. After successful completion of the dose calculation exam, a written nursing skills exam must be passed at 80% or higher. Students will then be required to satisfactorily check off nursing procedures in the college campus lab under the supervision of a faculty member. The required skills include but are not limited to: head-to-toe physical assessment, sterile urinary catheter insertion, sterile suctioning, injection sites, medication administration, nasogastric tube intubation.

Transient Student Policy

The transient policy applies only to students desiring to enroll as a transient student in Alabama Community College System institutions. It does not apply to students wishing to enroll as a transient student at other institutions.

Criteria for Transient Status

1. Must meet minimum admission standards for the nursing program.
2. Must possess a GPA of 2.0 in all nursing program required courses taken at another institution.
3. Dean/Director of previous nursing program must provide a letter of eligibility for progression in previous nursing program.
4. A student seeking enrollment as a transient student must follow procedures in place at both the parent institution and the

receiving college. Additionally, the student must receive prior approval for the parent institution's nursing program dean/director for any nursing courses taken on a transient basis as well as approval from the nursing program dean/director of the receiving college to enroll.

5. Transient students must complete a **Transcript Request Form** at the end of the term before a transcript will be issued to the primary institution.
6. Must comply with all program policy requirements at accepting institution.
7. Must meet acceptability criteria for placement at clinical agencies for a clinical experience.
8. Acceptance of transient student into a nursing program is limited by the number of faculty and clinical facilities available. Meeting minimal standards does not guarantee acceptance.
9. Student selection for transient status is based on GPA in nursing program required courses.

ADN Transfer to PN Program

Associate Degree nursing students may apply for admission to the third semester of the practical nursing program after they have completed the first two semesters of coursework – MTH 116 or higher, ENG 101, BIO201, BIO 202, NUR 102, NUR 103, NUR 104, NUR 105, NUR 106 – with a grade of C or better. Students who elect to transfer to the last semester in the practical nursing program will be required to meet the current program admission/readmission requirements. Students will be admitted on space available basis to the PN program.

To be eligible for this option:

1. Student must complete a transfer/readmission form
2. Have a minimum of a 2.0 cumulative GPA at current institution
3. Meet clinical/health record requirements.
4. The last clinical nursing course, in which the student was successful, cannot be more than twelve months old.
5. Student will be ranked on cumulative GPA from the current institution for the purposes of transfer/readmission to the PN program.
6. Students who have two non-progressions in the RN program are only allowed one non-progression in the PN program.
7. Students are required to successfully complete the nursing remediation course (BSS 101) at Beville State prior to the requested term for reinstatement. Failure to successfully complete the nursing remediation course will result in denial of reinstatement to the program.

Students who are successful in the PN program may only apply for the LPN to RN mobility option as outlined in the college catalog.

Dismissal Policy

Students dismissed from a nursing program for disciplinary reasons, unsafe/unsatisfactory client care in the clinical area, a positive drug screen, or a positive background check will **not** be allowed reinstatement or readmission to the nursing program or any other Health Science program offered at Beville State.

Health Requirements

1. Nursing faculty reserve the right to require, at any time, proof of a student's physical, mental, and/or emotional health. The nursing faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the nursing program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform nursing skills effectively.

2. Clinical agencies/facilities require the school to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is positive, the student will be immediately dismissed from the nursing program.
 3. **A student who is hospitalized/treated for any existing health problem which may physically or emotionally impair their ability to provide safe and competent clinical care, must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.**
 4. A completed health form must be submitted annually to the Division Chair/Coordinator. In addition, students must comply with any additional health requirements of clinical agencies.
 5. All students must present verification of health insurance coverage before attending the first scheduled class day, as well as maintain their health insurance coverage throughout enrollment in the nursing curriculum.
- e. Is unable to safely practice nursing with reasonable skill and safety to patients by reason of illness, inebriation, excessive use of drugs, narcotics, alcohol, chemicals, or any other substance, or as a result of any mental or physical condition.
 - f. Has been convicted of any violation of a federal or state law relating to controlled substances.
 - g. Is guilty of unprofessional conduct of character likely to deceive, defraud, or injure the public in matters pertaining to health.
 - h. Has willfully or repeatedly violated this article, as defined by board rules and regulations.

Students who complete the program meet the educational qualifications of the Alabama Board of Nursing for writing the National Council Licensure Examination (NCLEX-RN/PN). However, completion of the academic program in no way assures the student of eligibility to write the exam or of licensure. The final decision for eligibility to write the NCLEX is made by the Alabama Board of Nursing after review of the candidates application.

Qualifications of Applicants for Licensure

Qualifications of applicants for licensure is outlined in the Alabama Board of Nursing Administrative Code 610-X-8-.02.

1. The applicant for licensure shall:
 - a. Be a high school graduate or the equivalent, as determined by the Board.
 - b. Be of good moral character. A criminal background check may be conducted by the Board at its discretion.
 - c. For registered nurse licensure, graduated or successfully completed all requirements for graduation from an approved registered nursing program in Alabama, or an approved registered nursing program located in another jurisdiction or territory that substantially meets the same educational criteria as Alabama programs. Licensure by equivalency does not meet the requirement.
 - d. For practical nurse licensure, graduated or successfully completed an approved practical nursing program in Alabama, or an approved practical nursing program located in another jurisdiction or territory that substantially meets the same educational criteria as Alabama programs. Licensure by equivalency does not meet the requirement.
2. An applicant shall provide a valid social security number prior to the Board issuing a license.
3. Be a citizen or legal resident of the United States. Individuals who are not legally present in the United States are not eligible for licensure.

FAILURE TO COMPLY WITH ANY OF THE ABOVE STIPULATIONS/POLICIES WHILE IN THE NURSING PROGRAM CONSTITUTES GROUNDS FOR DISMISSAL FROM THE PROGRAM.

For further information regarding program requirements, contact the nursing program department located on any Beville State campus.

Tardiness

Regular and punctual attendance is required. A student who is not in the class/lab/clinical at its beginning will be counted tardy. Three tardies will count as one absence according to Nursing policy. A detailed description may be found in the nursing program policy.

Attendance

It is the student’s responsibility to be aware of the exact number of absences in each class. If absences exceed the number of times a class/lab/clinical meets per week, the student will fail the course which, subsequently, will prevent the student from progressing in the curriculum.

Grading Scale

Students may earn the following grades in nursing courses:
A90 to 100
B.....80 to 89
C.....75 to 79
D.....60 to 74
F59 and below
Test scores are not rounded to the next whole number (i.e. 78.6 is 78.6). Only the final course grade is rounded – 0.5 or higher is raised to the next whole number.

Licensure Information

It is imperative that nursing students meet the legal, moral, and legislative standards which are utilized to determine acceptable behavior for the nurse (RN/PN). Each prospective nursing student should be aware of the Alabama Board of Nursing’s regulations regarding the review of applicants for eligibility for initial and continuing licensure.

1. According to the Nurse Practice Act, Article Z. Licenses §34-21-25(b)(1) The board may also deny, revoke, or suspend any license issued by it or otherwise discipline a licensee upon proof of any of the following regarding the licensee:
 2. Is guilty of fraud or deceit in procuring or attempting to procure a license.
 - b. Has been convicted of a felony.
 - c. Is guilty of a crime involving moral turpitude or of gross immorality that would tend to bring reproach upon the nursing profession.
 - d. Is unfit or incompetent due to the use of alcohol, or is addicted to the use of habit-forming drugs to such an extent as to render him or her unsafe or unreliable as a licensee.

**EMERGENCY MEDICAL SERVICES
PARAMEDIC (EM3)
Associate in Applied Science Degree
Sumiton Campus**

Admission Requirements/Program Policy

Applicants must be 18 years old, possess a GED or high school diploma and complete all general college application requirements. Applicants must comply with the Essential Functions of the program and provide a current (within the last 6 months) physical exam including up-to-date immunizations. Upon entry into the program the student must provide verification of current health insurance. Applicants must adhere to the Alabama Department of Public Health Administrative Code, Chapter 420-2-1.

In addition, applicants must possess a valid, unencumbered Alabama Advanced EMT license prior to entering the clinical portion of the Paramedic course or they will be required to exit the program. They must also possess a current CPR card.

This program is designed to provide the training necessary for successful completion of the requirements for Paramedic, to enable the student to take the National Registry of EMTs Paramedic Exam, and, if successful, to obtain an Alabama license. The length of the program is five semesters.

1. Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is positive, the student will be immediately dismissed from the Paramedic program.
2. If there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the Paramedic program immediately.
3. Certain clinical facilities utilized by the Paramedic program require criminal background checks declaring that the student has no criminal history. Therefore, a background check will be required prior to enrollment in the program. The cost of the background check/affidavit will be the responsibility of the student. Issues pertaining to a student's positive background check may result in the student being denied admission to or dismissal from the Paramedic program.
4. Paramedic program faculty reserve the right to require, at any time, proof of a student's physical, mental, and/or emotional health. All students must be able to perform the Essential Functions. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the Paramedic program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
5. **A student who is hospitalized for any existing health problem must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.**
6. A completed health form must be submitted to the EMS Program Director. In addition, students must comply with any additional health requirements of clinical agencies.
7. All students must present verification of health insurance coverage before attending the first scheduled class day, as well as maintain this health insurance coverage throughout the program of study.
8. A dismissal from the program will result in a student being

ineligible for readmission to the Paramedic program or any other Health Science program offered at Beville State.
9. The grading scale is A: 92-100; B: 83-91; C: 75-82; F: 74-Below

General Studies Courses	Semester Hours
ENG 101, English Composition I	3
SPH 106, Fundamentals of Oral Communication or SPH 107, Fundamentals of Public Speaking	3
Humanities/Fine Arts Elective	3
MTH 100, Intermediate College Algebra	3
BIO 201-202, Human A & P II	8
PSY 200, General Psychology	3
Total General Studies Credits	23

Field of Concentration Courses	
EMS 118, Emergency Medical Technician	9
EMS 119, Emergency Medical Technician Clinical	1
EMS 155, Advanced EMT	8
EMS 156, Advanced EMT Clinical	2
EMS 240, Paramedic Operations	2
EMS 241, Paramedic Cardiology	3
EMS 242, Paramedic Patient Assessment	3
EMS 243, Paramedic Pharmacology	1
EMS 244, Paramedic Clinical I	1
EMS 245, Paramedic Medical Emergencies	3
EMS 246, Paramedic Trauma Management	3
EMS 247, Paramedic Special Populations	2
EMS 248, Paramedic Clinical II	3
EMS 253, Paramedic Transition to the Workforce	2
EMS 254, Advanced Competencies for Paramedic	2
EMS 255, Paramedic Field Preceptorship	5
EMS 256, Paramedic Team Leadership	1
Total Field of Concentration Credits	51
Total General Education Requirements	23
Total Credits	74

ORI 107 is a pre/co-requisite for this degree.

**PARAMEDIC (EM3)
Long-term Certificate
Sumiton Campus**

Admission Requirements

Applicants must be 18 years old, possess a GED or high school diploma and complete all general college application requirements. Applicants must comply with the Essential Functions of the program and provide a current (within the last 6 months) physical exam including up-to-date immunizations. Upon entry into the program the student must provide verification of current health insurance. Applicants must adhere to the Alabama Department of Public Health Administrative Code, Chapter 420-2-1.

In addition, applicants must possess a valid, unencumbered Alabama Advanced EMT license prior to entering the clinical portion of the Paramedic course or they will be required to exit the program. They must also possess a current CPR card.

This program is designed to provide the training necessary for successful completion of the requirements for Paramedic, to enable the student to take the National Registry of EMTs Paramedic Exam, and, if successful, to obtain an Alabama Paramedic license. The length of the program is three semesters.

1. Clinical agencies/facilities require the school to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have

an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is positive, the student will be immediately dismissed from the Paramedic program.

2. If there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the Paramedic program immediately.
3. Certain clinical facilities utilized by the Paramedic program require criminal background checks declaring that the student has no criminal history. Therefore, a background check will be required prior to enrollment in the program. The cost of the background check will be the responsibility of the student. Issues pertaining to a student's positive background check may result in the student being denied admission to or dismissal from the Paramedic program.
4. Paramedic program faculty reserves the right to require, at any time, proof of a student's physical, mental, and/or emotional health. All students must be able to perform the Essential Functions. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the Paramedic program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
5. **A student who is hospitalized for any existing health problem must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.**
6. A completed health form must be submitted to the EMS Program Director. In addition, students must comply with any additional health requirements of clinical agencies.
7. All students must present verification of health insurance coverage before attending the first scheduled class day, as well as maintain this health insurance coverage throughout the program of study.
8. A dismissal from the program will result in a student being ineligible for readmission to the Paramedic program or any other Health Science program offered at Bevill State.

FIELD OF CONCENTRATION COURSES	Semester Hours
EMS 118, Emergency Medical Technician	9
EMS 119, Emergency Medical Technician Clinical	1
EMS 155, Advanced EMT	8
EMS 156, Advanced EMT Clinical	2
EMS 240, Paramedic Operations	2
EMS 241, Paramedic Cardiology	3
EMS 242, Paramedic Patient Assessment	2
EMS 243, Paramedic Pharmacology	1
EMS 244, Paramedic Clinical I	1
EMS 245, Paramedic Medical Emergencies	3
EMS 246, Paramedic Trauma Management	3
EMS 247, Paramedic Special Populations	2
EMS 248, Paramedic Clinical II	3
EMS 253, Paramedic Transition to the Workforce	2
EMS 254, Advanced Competencies for Paramedic	2
EMS 255, Paramedic Field Preceptorship	5
EMS 256, Paramedic Team Leadership	1
Total Field of Concentration Credits	50

ADVANCED - EMERGENCY MEDICAL TECHNICIAN EMT (EM2)

**Short-term Certificate
Fayette, Hamilton & Sumiton Campuses**

Admission Requirements

Applicants must be 18 years old, possess a GED or high school diploma and complete all general college application requirements. Applicants must comply with the Essential Functions of the program and provide a current (within the last 6 months) physical exam including up-to-date immunizations. Upon entry into the program the student must provide verification of current health insurance. Applicants must adhere to the Alabama Department of Public Health Administrative Code, Chapter 420-2-1.

1. Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is positive, the student will be immediately dismissed from the EMT program.
2. If there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the EMT program immediately.
3. Certain clinical facilities utilized by the EMT program require criminal background checks declaring that the student has no criminal history. Therefore, a background check will be required prior to enrollment in the EMT program. The cost of the background check will be the responsibility of the student. Issues pertaining to a student's positive background check may result in the student being denied admission to or dismissal from the EMT program.
4. Emergency Medical Technician faculty reserves the right to require, at any time, proof of a student's physical, mental, and/or emotional health. All students must be able to perform the Essential Functions. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
5. **A student who is hospitalized for any existing health problem must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.**
6. A completed health form must be submitted to the EMS Program Director. In addition, students must comply with any additional health requirements of clinical agencies.
7. All students must present verification of health insurance coverage before attending the first scheduled class day, as well as maintain this health insurance coverage throughout the program of study.
8. A dismissal from the EMT program will result in a student being ineligible for readmission to the EMT program or any other Health Science program offered at Bevill State.
9. An EMT License is required to enter the Advanced EMT Clinicals.

FIELD OF CONCENTRATION COURSES-Advanced EMT

	Semester Hours
EMS 155, Advanced EMT	8
EMS 156, Advanced EMT Clinical	2
Total Field of Concentration Credits	10

ORI 107 is a pre/co-requisite for this certificate.

**EMERGENCY MEDICAL TECHNICIAN
EMT (EM1)
Short-term Certificate
Fayette, Hamilton & Sumiton Campuses**

Admission Requirements

Applicants must be 18 years old, possess a GED or high school diploma and complete all general college application requirements. Applicants must comply with the Essential Functions of the program and provide a current (within the last 6 months) physical exam including up-to-date immunizations. Upon entry into the program the student must provide verification of current health insurance. Applicants must adhere to the Alabama Department of Public Health Administrative Code, Chapter 420-2-1.

1. Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is positive, the student will be immediately dismissed from the EMT program.
2. If there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the EMT program immediately.
3. Certain clinical facilities utilized by the EMT program require criminal background checks declaring that the student has no criminal history. Therefore, a background check will be required prior to enrollment in the EMT program. The cost of the background check will be the responsibility of the student. Issues pertaining to a student's positive background check may result in the student being denied admission to or dismissal program from the EMT program.
4. Emergency Medical Technician faculty reserves the right to require, at any time, proof of a student's physical, mental, and/or emotional health. All students must be able to perform the Essential Functions. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
5. **A student who is hospitalized for any existing health problem must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.**
6. A completed health form must be submitted to the EMS Program Director. In addition, students must comply with any additional health requirements of clinical agencies.
7. All students must present verification of health insurance coverage before attending the first scheduled class day, as well as maintain this health insurance coverage throughout the program of study.
8. A dismissal from the EMT program will result in a student being ineligible for readmission to the EMT program or any other Health Science program offered at Bevell State.

**Field of Concentration Courses-EMT
Hours**

EMS 118, Emergency Medical Technician
9
EMS 119, Emergency Medical Technician Clinical

1

Total Field of Concentration Credits

**SURGICAL TECHNOLOGY (SUR)
Short-term Certificate
Sumiton Campus**

The goal of Bevell State Community College's Surgical Technology Program is to produce knowledgeable graduates who have developed the essential behaviors of the profession, are prepared to successfully complete the National Certification Exam, and can perform as skilled entry-level surgical technologists. The program will accomplish this through education in the cognitive (knowledge), psychomotor (skills), and affective (attitude) learning domains. The program provides the qualified and motivated applicant with learning experiences that are supportive and responsive to individual needs. These experiences are facilitated by qualified faculty and/or preceptors and are designed to help students learn to apply theory to practice.

Effective July 1, 2011 colleges are required to disclose certain information for any Title IV eligible program that prepares students for gainful employment (as defined by the US Department of Education) in a recognized occupation. The Surgical Technology program has been identified as a Gainful Employment program. Disclosure information about the programs can be found at <http://www.bscc.edu/documents/BevellGainfulEmploymentDisclosure.pdf>

Admission Requirements

Applicants must possess a GED or high school diploma, complete all general application requirements, and score at least 32(E)-62(R)-25(M) on the COMPASS placement exam, and be in academic good standing at the college. Eligible students must meet with program director prior to admission/acceptance to SUR program. Applicants are selected on a competitive basis using a ranking system of 0-4 points during an interview process (interview focuses on teamwork, ability to handle stress, initiative, critical thinking, and motivation); 1-3 points given for Compass scores; points for military service per each year of service; and points for each year of work experience in a medical healthcare related field. All applicants will be notified by mail of admission decisions.

1. Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is positive, the student will be immediately dismissed from the SUR program.
2. If there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the SUR program immediately.
3. Certain clinical facilities utilized by the SUR program require criminal background checks declaring that the student has no criminal history. Upon conditional admission to the Surgical Technology program, a clear background check will be required before enrollment in the Surgical Technology program will be complete. The cost of the background check will be the responsibility of the student. Issues pertaining to a student's positive background check will result in the student being denied admission to the SUR program.
4. SUR faculty reserves the right to require, at any time, proof of a student's physical, mental, and/or emotional health. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the SUR program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
5. **A student who is hospitalized for any existing health problem must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.**

- A completed health form must be submitted to the SUR Director on the first day of class. In addition, students must comply with any additional health requirements of clinical agencies.
- All students must present verification of health insurance coverage before attending the first scheduled class day, as well as maintain this health insurance coverage throughout the program of study.
- A dismissal from the SUR program will result in a student being ineligible for readmission to the SUR program or any other Health Science program offered at Beville State.

Field of Concentration Courses	Semester Hours
ORI 107, Student Survival Skills	1
SUR 107, Surgical Anatomy & Physiology	3
SUR 100, Principles of Operating Room Technology	5
SUR 102, Applied Surgical Techniques	4
SUR 103, Surgical Procedures	5
SUR 104, Surgical Practicum I	4
SUR 105, Surgical Practicum II	5
SUR 106, Role Transition in Surgical Technology	1
SUR 208, Special Topics in Surgical Technology	1
Total Field of Concentration Credits	29

Clinical requirements per core curriculum:

The minimum number of clinical cases which must be completed is 120. Students are required to complete at least 30 cases in General Surgery. Twenty of these cases must be in the first scrub role. Students are required to complete at least 90 cases in various surgical specialties. At least 60 of these cases must be in the first scrub role and evenly distributed between a minimum of 5 surgical specialties. However, 15 is the maximum number of cases that can be counted in any one surgical specialty. The surgical technology program is required to verify through the surgical case log the student's progression in first and second scrubbing surgical procedures and the levels of difficulty as the student moves forward toward entry level graduate abilities. Diagnostic endoscopy cases and vaginal delivery cases are not mandatory. However, up to 10 diagnostic cases and 5 vaginal delivery cases can be counted towards the maximum number of second scrub role cases. Observation cases must be documented, but do not count towards the 120 cases.

PHLEBOTOMY (PHB)
Non-collegiate Award
Jasper & Hamilton Campuses
& Pickens County Educational Center

Laboratory Phlebotomy courses are designed to train individuals to properly collect and handle blood specimens for laboratory testing and to interact with health care personnel, patients, and the general public. The courses are designed to prepare individuals to write the Clinical Laboratory Phlebotomist Examination.

Admission Requirements

Applicants must possess a GED or high school diploma and complete all general application requirements. Students must be admitted to the College. Low scores will not prevent the student from enrolling. Prior to clinical placement the student must show proof of hospitalization insurance.

- Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have

an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is positive, the student may be immediately dismissed from the program. Also, if there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance or speech, the student will be dismissed from the program immediately.

- Faculty reserves the right to require, at any time, proof of a student's physical, mental, and/or emotional health. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
- A student who is hospitalized/treated for any existing health problem which may physically or emotionally impair their ability to provide safe and competent client care, must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.**
- A completed health form must be submitted to the Division Chair/Coordinator on the first day of class. In addition, students must comply with any additional health requirements of clinical agencies.
- All students must present verification of health insurance coverage before attending the first scheduled class day and maintain this health insurance coverage throughout the program of study.
- Certain clinical facilities utilized by the Phlebotomy program require criminal background checks declaring that the student has no criminal history. Therefore, a background check will be required prior to enrollment in the program. The cost of the background check will be the responsibility of the student. Issues pertaining to a student's positive background check will result in the student being denied admission to the Phlebotomy program.
- Documentation validating recent Tb skin test & HepB immunization must be submitted to the course instructor prior to placement in assigned clinical. In addition, students must comply with any additional health requirements of clinical agencies.
- Upon completion of the course of study, students will be eligible but not required to take the ASPT certification exam at an off-campus site.
- Tuition is not covered by Federal Pell Grant, but may be covered by the G.I. Bill, Vocational Rehabilitation or a GED tuition waiver.

Field of Concentration Courses	Semester Hours
CLT 101, Phlebotomy Certification	3
CLT 102, Phlebotomy Clinical	4
Total Field of Concentration Credits	7

ORI 107 is a prerequisite for this certificate.

**CENTRAL STERILE SURGICAL
INSTRUMENT TECHNICIAN**
Certificate of Completion (non-credit)
Sumiton Campus

This ten (10) week course, offered only in the summer term, introduces students to the scientific principles that guide a central sterile surgical instrument technician (CSSIT) and gives hands-on training in the methods of care and sterilization of surgical instruments. The first phase of the class contains classroom content and the second phase is a preceptorship in which students are mentored in the skills of a central sterile surgical instrument technician. Typically, positions in this field require a high school diploma or GED. However, neither is required for admission to this short-term certificate program. Certification is available through the Certification Board for Sterile Processing and Distribution, Inc. Candidates may qualify to take the exam by completing this course with a passing grade of 70 or higher and with one year of experience performing surgical instrument processing.

Admission to this program requires the following:

- The applicant must contact the Program Director at 800-648-3271, extension 5569.
 - Application process must be completed during Summer Registration.
1. Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is positive, the student will be immediately dismissed from the CSSIT course.
 2. If there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the CSSIT course immediately.
 3. Certain clinical facilities utilized by the CSSIT course require criminal background checks declaring that the student has no criminal history. Therefore, a background check will be required prior to enrollment in the course. The cost of the background check will be the responsibility of the student. Issues pertaining to a student's positive background check will result in the student being denied admission to the course.
 4. CSSIT faculty reserves the right to require proof of a student's physical, mental, and/or emotional health at any time. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the course. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
 5. **A student who is hospitalized for any existing health problem must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.**
 6. A completed health form must be submitted to the course Director on the first day of class. In addition, students must comply with any additional health requirements of clinical agencies.
 7. All students must present verification of health insurance coverage before attending the first scheduled class day, as well as maintain this health insurance coverage throughout the program of study.

MENTAL HEALTH QUALIFIED TECHNICIAN
Certificate of Completion (non-credit)
Hamilton Campus

This six (6) week, non-credit course fulfills the hours required for training of Mental Health Qualified Technicians. It is in compliance with the Alabama Board of Nursing and the Alabama Department of Mental Health and Mental Retardation. Emphasis for this course is placed on the development of attitudes, skills, and knowledge required of the Mental Health Qualified Technician. Upon completion of this course, the student should demonstrate satisfactory performance on written examinations and clinical skills.

1. Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is positive, the student may be immediately dismissed from the MHQT program. Also, if there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the program immediately.
2. Faculty reserves the right to require, at any time, proof of a student's physical, mental, and/or emotional health. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the SUR program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
3. **A student who is hospitalized/treated for any existing health problem which may physically or emotionally impair their ability to provide a safe and competent client care, must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.**
4. A completed health form must be submitted to the Division Chair/Coordinator on the first day of class. In addition, students must comply with any additional health requirements of clinical agencies.
5. All students must present verification of health insurance coverage before attending the first scheduled class day, as well as maintain this health insurance coverage throughout the program of study.
6. Certain clinical facilities utilized by the nursing program require criminal background checks declaring that the student has no criminal history. Therefore, a background check will be required prior to enrollment in the course. The cost of the background check will be the responsibility of the student. Issues pertaining to a student's positive background check will result in the student being denied admission to the Mental Health Qualified Technician program.
7. Documentation validating recent Tb skin test and HepB immunization must be submitted to the course instructor prior to placement in assigned clinicals. In addition, students must comply with any additional health requirements of clinical agencies.

The Mental Health Qualified Technician (MHQT) program will consist of the following contact hours:

Classroom Hours: 15 hrs per week for six weeks	90
Laboratory Hours: 3 hrs per week for six weeks	18
Clinical Hours: 6 hrs per week for two weeks	12
Total contact hours	108

NURSE ASSISTANT
Certificate of Completion (non-credit)
Sumiton, Fayette Campuses
Pickens County Educational Center

Bevill State Community College Skills Training Division offers an eight (8) week Nursing Assistant Program. While enrolled in this 84 hour non-credit program of study, students learn basic patient care skills in the classroom and in clinical/lab experiences.

To enter the program, a student must be at least 18 years of age, able to move and lift heavy objects, and able to read and understand instructions. After completion of the program, the student will be eligible to sit for the Nurses Aide Competency Evaluation Service (NACES) exam. COMPASS testing is not required to enter the program.

During the program, students are required to demonstrate clinical proficiency of 19 patient care skills. The student must complete each skill at a satisfactory level in order to complete the course. In addition, students are required to complete a 20 hour clinical rotation at a local healthcare facility.

Prior to program completion, students are given a comprehensive written final exam, which must be passed at a minimum level of 75 percent. Students are also given a skills final exam, which must be passed at a minimum level of 100 percent.

Once students successfully complete the Nurse Assistant Program, they must pass the Nurses Aide Competency Evaluation Service (NACES) exam in order to become certified and be qualified for placement on the State of Alabama Nurse Aide Registry. This two-part examination consists of a written exam and a skills exam. The student must show proficiency on both exams to qualify for certification status.