**Interviewing How to**

* **Do** prepare.
* **Do** dress appropriately.
* **Do** sell yourself.
* **Do** make good eye contact with your interviewer(s).
* **Do** avoid using poor language, slang, and pause words (such as “like,” “uh,” and “um”).
* **Do** be confident.
* **Do** arrive early.
* **Do** show off knowledge about the company.
* **Do** show what you can do.
* **Do** ask questions.
* **Don’t** act desperate.
* **Don’t** chew gum or other materials during the interview.
* **Don’t** be negative.
* **Don’t** ever lie.
* **Don’t** answer questions with a simple “yes” or “no.”
* **Don’t** bring up or discuss personal issues or family problems.
* **Don’t** respond to a question by saying, “Boy, that’s a good question” or “I don’t know.”
* **Don’t** answer cell-phone calls or text messages during the interview. (Turn your phone off!)
* **Don’t** inquire about salary, vacations, bonuses, retirement, or other benefits until after you’ve received an offer.