

BEVILL STATE COMMUNITY COLLEGE
DISBURSEMENT PROCEDURES
PELL GRANT PROGRAM

The following procedures are outlined so that you will be aware of the time of check disbursement, governing policies, and approved procedures that will be adhered to by the Financial Aid Office.

Students who have established Pell Grant eligibility (submitted valid Student Aid Report and all required documentation ten days prior to registration), have registered, and are attending class will receive the balance of their Pell Award on the fourteenth day of classes each semester. By signing this agreement, tuition, fees, and dorm rent for on-campus housing (if applicable) may be deducted from your Pell Grant award prior to and during registration and late registration. Also, by signing this agreement books and tools may be charged to your Pell Grant award **only after you have attended at least one class session for each registered class**. To view financial costs to attend Bevill State Community College, you may access the Financial Aid Federal Shopping Sheet from your MyBSCC account.

On the fourteenth day of classes, a check for the remaining balance of your Pell Grant award will be issued. Times and locations for check disbursement will be announced. You must show a valid picture I.D. to obtain your check.

For students who establish their Pell Grant eligibility (submit a valid Student Aid Report and all required documentation) after the beginning of the semester, checks will be cut and disbursed every other Monday during the semester – the Business Office will submit a distribution schedule which will be posted. Checks that are not picked up by the end of the semester will be mailed to the student at the address on file with Admissions.

IMPORTANT: By law, Bevill State Community College is required to return unearned Federal grant funds to the U.S. Department of Education on your behalf if you officially withdraw (*Change/Withdrawal Form*) or unofficially withdraw (stop attending classes) before completing 60% of the semester. When this occurs, you will owe a repayment of the unearned Federal grant funds to the College. Students who owe repayments to the College will not be allowed to register for subsequent terms until outstanding charges are paid.

Also, reducing your enrollment status or withdrawing from the college may affect the required standards of progress and result in losing your eligibility to receive financial assistance. Standards of Progress for financial assistance eligibility are published in the College Catalog, the Student Handbook, and the Financial Aid Brochure.

By signing the application, you agree, if asked, to provide information that will verify the accuracy of your completed file. This information may include an IRS Tax Return Transcript. Also, you certify that you (1) will use federal student aid only to pay the cost of attending an institution of higher education, (2) are not in default on a federal student loan or have made satisfactory arrangements to repay it, (3) do not owe money back on a federal student grant or have made satisfactory arrangements to repay it, and (4) will notify your school if you default on a federal student loan. If you purposely give false or misleading information, you may be fined \$20,000, sent to prison, or both.

NOTICE: You are INELIGIBLE to receive a Pell Grant if you have received a Bachelor's Degree or higher educational degree.

I certify that I have read and understand the above stated policies.

Print Name

Signature

Social Security Number

Date